

**Finance Committee Agenda**  
**Jefferson County**  
Jefferson County Courthouse  
311 S. Center Avenue  
Room 112  
Jefferson, WI 53549

Date: Thursday, May 12, 2016

Time: 8:30 a.m.

Committee members: Jones, Richard  
Rinard, Amy  
Hanneman, Jennifer  
Smith, Timothy  
Jaekel, George

1. Call to order
2. Roll call (establish a quorum)
3. Election of Finance Committee Chair, Vice Chair and Secretary
4. Certification of compliance with the Open Meetings Law
5. Approval of the agenda
6. Approval of Finance Committee minutes for April 14, 2016 and April 19, 2016.
7. Communication
8. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
9. Discussion and possible action on granting the right of former owners to repurchase lands to which Jefferson County has taken title through delinquent tax enforcement collection, pursuant to Jefferson County Ordinance Number 2002-13 and State Statute section 75.35
10. Discussion and possible action on determining disposition of foreclosed properties setting minimum bids for the sale of foreclosed properties and considering offer to purchase on foreclosed properties
11. Convene in closed session pursuant to section 19.85 (1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons required a closed session, for the purpose of discussion and possible action on the disposition of foreclosed properties setting minimum bids for the sale of foreclosed properties and considering offer to purchase on foreclosed properties
12. Reconvene in open session
13. Discussion and possible action on foreclosing on tax delinquent properties
14. Review of the financial statements and department update for March 2016-Finance Department
15. Review of the financial statements and department update for March 2016-Treasurer
16. Review of the financial statements and department update for March 2016-Child Support
17. Discussion of funding for projects related to the new Highway Facilities or sale of old Highway Facilities
18. Discussion on 2016 projections of budget vs. actual
19. Discussion and possible action on approving to contract for an ERP (Enterprise Resource Planning) System
20. Update on contingency fund balance
21. Discussion of Committee meeting dates
22. Set future meeting schedule, next meeting date, and possible agenda items
23. Payment of invoices
24. Adjourn

Next scheduled meetings: Thursday, June 9, 2016 Regular Meeting  
Thursday, July 14, 2016 Regular Meeting  
Thursday, August 11, 2016 Regular Meeting  
Thursday, September 8, 2016 Regular Meeting  
Monday, September 19, 2016 Budget Meeting  
Wednesday, September 21, 2016 Budget Meeting  
Thursday, September 22, 2016 Budget Meeting  
Friday, September 23, 2016 Budget Meeting

*A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

*Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.*

Jefferson County  
Finance Committee Minutes  
April 14, 2016

Committee members: Braughler, James B (Vice Chair) (Absent) Poulson, Blane  
Hanneman, Jennifer (Secretary) Schroeder, Jim  
Jones, Richard C. (Chair)

1. **Call to order** – Richard Jones called the meeting to order at 8:30 a.m.
  2. **Roll call (establish a quorum)** – All committee members were present except for James Braughler. Staff in attendance was Tammy Worzalla, Blair Ward, John Jensen, Connie Freeberg, Tammy Tomczak, Staci Hoffman and Brian Lamers. Others present were Alan Floerke, Garret Root, Brent Alwin, Rhonda Blankenship and Theresa Blankenship.
  3. **Certification of compliance with the Open Meetings Law** – Ward certified that notice of the meeting complied with the Open Meetings Law.
  4. **Approval of the agenda**-No changes
  5. **Approval of Finance Committee minutes for March 8, 2016.** A motion was made by Poulson/Hanneman to approve the March 8, 2016 minutes. The motion passed 3-0.
  6. **Communications** – None
  7. **Public Comments** – None
  8. **Discussion and possible action for out of state travel for Child Support staff.** Lamers stated that Child Support with grant funding along with the budgeted expenditures that are available that there is adequate funding for these out of state travels. Motion was made by Hanneman/Poulson to approve out of state travel for Child Support staff. Motion passed 3-0.
  9. **Discussion and possible action for out of state travel for Health Department staff.** Lamers stated that the Health Department with grant funding and budgeted expenditures that are available that there is adequate funding for these out of state travels. Motion was made by Jones/Hanneman to approve out of state travel for a Health Department staff. Motion passed 3-0.
  10. **Discussion and possible action to change fees for remote access in the Register of Deeds Office.** Hoffman explained the changes to the fee schedule and stated that the changes to fees are based on average fees across Wisconsin Counties. Motion was made by Hanneman/Poulson to forward the resolution for the fee change to the County Board. Motion passed 3-0.
- James Schroeder arrived at 8:35 a.m.
11. **Discussion and possible action on granting the right of former owners to repurchase lands to which Jefferson County has taken title through delinquent tax enforcement collection, pursuant to Jefferson County Ordinance Number 2002-13 and State Statute section 75.35.** Item 11 and 12 were discussed together.

**12. Discussion and possible action on determining disposition of foreclosed properties setting minimum bids for the sale of foreclosed properties and considering offer to purchase on foreclosed properties.** Item 11 and 12 were discussed together. Ward started discussion on 226-0514-0421-188 and asked Floerke to update the committee on the status of the repurchase of the property. Floerke stated he has been having health issues since January, 2016 which prevent him from working. He stated that he had a friend who was going to lend him \$55,000 with the understanding that he would be working, but with his health issues, everything will be pushed back until he is cleared for work. Floerke had asked the committee to allow him approximately two months to show his friend that he is healthy and able to work. Ward recommended to the committee that the county move forward with efforts to sell this property. The next step is to put the property on the auction site with the minimum bid being unpaid taxes and interest. This would still allow the Finance Committee to grant Floerke the right to purchase this property if he secures funding. Jones asked Floerke for an update on the condition of the house. Floerke replied that everything is being maintained. A motion was made by Schroeder/Hanneman to put the property up for auction with a minimum bid of owed taxes and interest with a closing date prior to the June Finance Committee meeting. Motion passed 4-0.

Ward started the discussion on Alwin's properties (010-0515-0221-005 and 010-0515-0221-006) and asked Theresa Blankenship to update the committee on the status of her offer to purchase one of the properties. Blankenship stated that she has had meetings with lenders and with the work that needs to be done, she was unable to finance her original proposed amount of \$135,000, but was able to secure \$110,000. She stated a furnace has to be installed and other items must be inspected and repaired on the house. Alwin stated to the Committee that these properties were way over appraised and should have never been taxed that high. Ward asked the committee to consider the benefits of selling to Blankenship versus continuing to advertise the property on the auction site which could result in the property being advertised for sale for many months without any bids. Ward stated that the county currently has an offer to purchase from Blankenship for \$110,000. Blankenship stated that there must be clear title and resolution of the two zoning issues on the property. Ward stated he is working with the Zoning Department on those zoning issues. Blankenship stated the timeline from the lender is 60 days from acceptance of the offer to purchase. If the property sold for \$110,000, there was discussion on the disposition of any surplus after taxes and interest were paid. Ward asked Alwin if he had lived in the house as his primary residence in the past 5 years and Alwin stated he did until about 2 years ago. Discussion took place about moving forward with the sale and placing the property on the website which will not prevent Blankenship from continuing her efforts to purchase the property if the bank financing will allow.

Jones asked to move to adjourn for a couple minutes to ask Corporation Counsel a question outside the presence of the public and other Finance Committee members present at 9:07 a.m. The meeting reconvened at 9:12 a.m.

Jones asked the committee to continue the discussion and take action on this agenda item at a closed session meeting to be scheduled for 4:15 p.m. on 4/19/2016 to address the disposition of tax foreclosed properties owned by the county

No motion made

Ward wanted to update the committee on #012-0816-0522-002 and #012-0816-0522-003 which were properties formerly owned by Pamela Capin and still being advertised on the auction website. He stated the financing has not come through yet and he has had some inquiries to inspect the properties. Ward said he would coordinate those inspections.

The committee discussed tax foreclosed parcel #291-0815-0423-052 which is in Watertown. A motion was made by Jones/Hanneman to put the property on the auction site with the minimum bid of the unpaid taxes and interest and to be closed before the 5/12/16 Finance Meeting. The motion passed 4-0.

Wehmeier is still working on the Watertown property #291-8015-0424-040 with the City of Watertown.

Schroeder discussed the Sullivan property #181-0616-0313-070. The county is working with the village on the zoning issues to make it more marketable.

13. **Discussion and possible action for changing fee for cremation permits.** Lamers stated that as noted in the resolution there was a state statute change and the Finance Committee and County Board need to amend the budget so that fees are in compliance with state law. A motion was made by Hanneman/Poulson to forward the resolution changing the cremation fee as required. The motion passed 4-0.
14. **Discussion and possible action on resolution for authorizing Purchase Card rebate to fund upgrade to employee breakrooms.** Lamers stated that the county is anticipating \$15,000 in purchase card rebates in 2016 for usage of the P-Cards in 2015. With being the first full year using purchase cards, staff did not know what to budget from rebates or if the departments would use purchase cards as much as the previous year which mostly was for the purchase of the new highway shop. This idea was presented at Infrastructure Committee and the committee members all felt this was a good use of these funds. A motion was made by Jones/Poulson to bring the resolution to the County Board for authorizing the P-card rebate to fund upgrades to the employee breakrooms. The motion passed 4-0.
15. **Discussion and possible action on contingency transfer of funds to update meeting rooms.** Lamers stated in the packet there was an estimate to paint three (3) meeting rooms from Ashburn Painting. There is also a \$700 estimate for the blind replacement in meeting room 112. This was discussed at the Infrastructure Committee meeting with the idea to utilize contingency funds of \$7,000 to complete this update. A motion was made by Schroeder/Poulson to approve a contingency transfer of \$7,000 to the Central Services budget for painting and new blinds for the 3 meeting rooms. The motion passed 4-0.
16. **Review of the financial statements and department update for February 2016-Finance Department.** Lamers stated that every month there will be line items for all departments that have high percentages of budget spent. This is due to some of the departments getting charged in that account all at once or a one-time purchase of an item in the beginning of the year. The FSA contribution is at 100% which is charged in the beginning of the year. Also office equipment is at 73.98% due to a new printer being purchased. Computer Equipment and Software was a new laptop being purchased and also membership dues getting paid at the beginning of the year.
17. **Review of the financial statements and department update for February 2016-County Clerk.** Lamers explained the same with the County Clerk as described with the Finance

Department. Computer equipment, FSA contribution and membership dues paid in the beginning of the year, otherwise nothing unusual noted.

- 18. Review of the financial statements and department update for February 2016-Treasurer Department.** Lamers stated that interest on taxes is lower than anticipated. Currently, it will be about \$41,000 below the estimated budget at the end of the year. Regular interest on investments is about \$9,000 above budgeted revenue at the end of the year.
- 19. Review of the financial statements and department update for February 2016-Child Support Department.** Nothing unusual with expenditures besides the same thing noted with the other departments and some expenditures getting paid in the beginning of the year. Revenue comes in quarterly so that will usually be off from budget estimates.
- 20. Discussion of funding for projects related to the new Highway Facilities.** Lamers stated that he didn't believe there was much for updates at this point. The design work looks like it may be complete and estimates for the satellite shops are being looked at.
- 21. Discussion on 2016 projections of budget vs. actual.** Lamers stated it is fairly early in the year for projections with just closing 2015 and starting to get 2016 where it should be at this point. He stated that there is nothing with the departments that he is aware of with expenditures going over the department budgets at the end of 2016.
- 22. Discussion and possible action on approving a contract for an ERP (Enterprise Resource Planning) System.** Lamers explained that the county is still planning on going ahead with the project and setting up a meeting with Tyler's sales representative to discuss more details and get started on a contract. Once staff feels comfortable with the contract terms, staff will bring the contract to the Finance Committee and then to the County Board for approval.
- 23. Update on contingency fund balance.** Lamers directed the Finance Committee to the schedule showing the current balance of 2016 general contingency of \$524,964, but will be reduced with the approval of item #15 by \$7,000 to bring the total to \$517,964. The vested benefits balance is \$280,000.
- 24. Set future meeting schedule, next meeting date, and possible agenda items –** There will be a special closed session meeting on April 19<sup>th</sup> and 4:15 p.m. The agenda will include discussion on foreclosed properties. The next regular meeting is Tuesday, May 12, 2016 at 8:30 a.m. The agenda items will include an update on the Highway projects, foreclosed properties and possible contingency transfer for election upgrades. Lamers stated that Wehmeier and Ward will both be gone at the June 9<sup>th</sup>. Finance Committee meeting and the committee may want to consider moving the meeting to a different time. The committee felt that this could be discussed at the May regular finance meeting.
- 25. Payment of Invoices-**After review of the invoices, a motion was made by Poulson/Hanneman to approve the payment of invoices totaling \$562,677.92 for the main review and \$3,551,237.56 for the other payments, p-cards and payroll deductions. The motion passed 4-0.
- 26. Adjourn –** A motion was made by Hanneman/Poulson to adjourn at 10:05 a.m. The motion passed 4-0.

Respectfully submitted,

Jennifer Hanneman  
Finance Committee  
Jefferson County  
/bll

Jefferson County  
Finance Committee Minutes  
April 19, 2016

Committee members: Braughler, James B (Vice Chair) (Absent) Poulson, Blane (Excused)  
Hanneman, Jennifer (Secretary) Schroeder, Jim  
Jones, Richard C. (Chair)

1. **Call to order** – Richard Jones called the meeting to order at 4:15 p.m.
2. **Roll call (establish a quorum)** – All committee members were present except for Blane Poulson. Staff in attendance were Ben Wehmeier, Blair Ward, Connie Freeberg and Brian Lamers.
3. **Certification of compliance with the Open Meetings Law** – Wehmeier certified that notice of the meeting complied with the Open Meetings Law.
4. **Approval of the agenda** - No changes
5. **Communications** – None
6. **Public Comments** – None
7. **Discussion and possible action on contingency fund transfer to purchase election software and hardware.** Lamers stated that he had put a spreadsheet together in the packet showing the upgrades needed for the election equipment. He stated that there was some money in the budget for the software, but there were issues at the last election and there is other hardware and upgrades needed. The Clerk is asking for an \$11,000 contingency transfer to purchase what is needed for election hardware and software. A motion was made by Hanneman/Braughler to approve the contingency transfer to the County Clerk's budget. Motion passed 4-0.
8. **Convene in closed session pursuant to section 19.85 (1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on the disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offer to purchase on foreclosed properties.** Motion was made by Schroeder/Hanneman to go into closed session. Roll call vote was taken with all ayes.
9. **Reconvene in open session.** A motion was made by Braughler/Hanneman to reconvene in open session.

A motion was made by Schroeder/Hanneman to authorize the County Administrator to negotiate the sale of property located at N2389 County Hwy D, Fort Atkinson, with the terms that were discussed in closed session. The motion passed 4-0.

A motion was made by Hanneman/Schroeder to authorize the County Administrator to negotiate the sale of property located at N2397 County Hwy D, Fort Atkinson, with the terms that were discussed in closed session. The motion passed 4-0.

A motion was made by Braughler/Hanneman to authorize the County Administrator to negotiate the sale of property located at 149 Main St, Sullivan, with the terms that were discussion in closed session. The motion passed 4-0.

- 10. Adjourn** – A motion was made by Braughler/Hanneman to adjourn at 4:50 p.m. The motion passed 4-0.

Respectfully submitted,

Jennifer Hanneman  
Finance Committee  
Jefferson County  
/bll



Listing of Foreclosed Properties-Finance Committee

	Property Information			Value		Total Unpaid			Notes
	Parcel Number	Address	Municipality	Assessment	Est FMV	Unpaid Taxes	Interest	Total	
1	010-0515-0221-005	N2389 CTH D. Fort Atkinson	T. Hebron	211,600.00	199,100.00	48,824.39	39,789.91	88,614.30	4/14 Finance
2	010-0515-0221-006	N2397 CTH D. Fort Atkinson	T. Hebron	184,300.00	173,400.00	45,369.20	37,328.38	82,697.58	4/14 Finance
3	012-0816-0522-002	N9686 CTH SC Watertown	T. Ixonia	135,000.00	125,700.00	22,304.54	14,762.90	37,067.44	5/12 Finance
4	012-0816-0522-003	Across Street N9686 CTH SC	T. Ixonia	38,000.00	35,700.00	4,620.37	2,198.81	6,819.18	5/12 Finance
5	020-0814-0744-035	Rubidell Resort Condo Unit 335	T. Milford	5,000.00	4,600.00	1,005.62	862.05	1,867.67	Sold 2,650.00
6	020-0814-0744-074	Rubidell Resort Condo Unit 558	T. Milford	5,000.00	4,600.00	942.45	772.61	1,715.06	Sold 5,252.52
7	020-0814-0744-090	Rubidell Resort Condo Unit 574	T. Milford	5,400.00	5,000.00	753.03	798.67	1,551.70	Sold 2,850.00
8	020-0814-0744-111	Rubidell Resort Condo Unit 595	T. Milford	8,200.00	7,600.00	1,020.78	961.40	1,982.18	Sold 3,000.00
9	141-0715-0733-050	327 N. Watertown St. Johnson Ck	V. Johnson Ck	39,600.00	41,300.00	12,247.83	8,080.74	20,328.57	
10	181-0616-0313-070	149 Main St. Sullivan	V. Sullivan	58,000.00	50,600.00	30,300.10	15,922.14	46,222.24	
11	226-0514-0421-188	415 Roosevelt St Fort Atkinson	C. Fort Atkinson	116,400.00	110,800.00	27,935.92	20,659.99	48,595.91	4/14 Finance
12	290-0813-0511-005	1204 Main St. Waterloo	C. Waterloo	13,200.00	12,600.00	20,930.67	11,700.41	32,631.08	Sold \$13,000 *
13	291-0815-0331-002	302 Front St. Watertown	C. Watertown	46,000.00	45,600.00	11,567.65	7,230.38	18,798.03	Sold Watertown \$15,000 for both
14	291-0815-0331-050	308 Front St. Watertown	C. Watertown	1,500.00	1,500.00	272.66	144.62	417.28	Sold Watertown
15	291-0815-0423-052	304 S Monroe St. Watertown	C. Watertown	125,100.00	124,000.00	41,110.14	25,721.75	66,831.89	4/14 Finance
16	291-0815-0424-040	510 South Second St. Watertown	C. Watertown	27,000.00	26,800.00	29,556.65	11,973.51	41,530.16	4/14 Finance ** Working w/ Watertown
Total						298,762.00	198,908.27	497,670.27	

\*Special Assessment 18,158.56  
 \*\* Special Assessment 22,703.35

Item  
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# WISCONSIN SURPLUS ONLINE AUCTION

202 W. Front Street – PO Box 113  
Mount Horeb, WI 53572  
608-437-2001  
Sellers Permit/Tax ID: 456-000033384-03  
FEIN: 39-1982769

## Invoice

#160509-26337-69  
05/10/2016

Arthur Lenius  
n1085 Cty Hwy L  
Watertown WI 53098

Phone: (920)285-8117  
Email: [restorationspecialistsinc@yahoo.com](mailto:restorationspecialistsinc@yahoo.com)

**--PAYMENT DEADLINE: 5pm on May 19, 2016 -- You will lose your bidding number if not paid on time --**

Online Auction #16228-69 - Jefferson County, Wisconsin - Tax Delinquent Real Estate - You are a winning bidder. Please contact Wisconsin Surplus prior to the above payment deadline to make payment arrangements.

### 1. Payment Methods:

- o Send guaranteed checks to Wisconsin Surplus, PO Box 113, Mount Horeb WI 53572.
- o Wire Transfer Directions available upon request.
- o Pay at our Office in Mount Horeb Via Cash, Guaranteed Check or Money Order
- o Credit card, PayPal, Personal & Business Checks are **NOT** acceptable forms of payment - no exceptions

### 2. General Contact:

General Questions & Inspections: Tammie Jaeger at (920) 674-8671 or [tammiej@jeffersoncountywi.gov](mailto:tammiej@jeffersoncountywi.gov) - 311 S. Center Avenue, Jefferson, WI 53549

### 3. Deed Transfer Contact:

Deed, Title & Transfer Questions: Blair Ward, Corporation Counsel (M-F 8-5pm) at (920) 674-7135 or [JBlairw@jeffersoncountywi.gov](mailto:JBlairw@jeffersoncountywi.gov) - 311 S. Center Avenue, Jefferson, WI 53549

### 4. Deed Transfer:

You must notify Blair Ward in writing (Fax, Email, Mail) as to who will be the owner of record for the property - So Blair Ward can have the deed drafted properly. Please contact Blair Ward with any questions related to the deed transfer.

### 5. Note:

Once payment is received Wisconsin Surplus will notify Buyer and Seller. After payment notification buyer is to contact Blair Ward and relay to him in written form any and all required deed transfer information. At which point all required information is received by Blair Ward he will begin the deed transfer process.

Bidder	Item	Qty	Description	Tax	Amount
26337	66026	1	<b>House on 0.12 Acre in Ixonia, WI</b> - Address: <u>N9686 CTH SC, Watertown, WI 53094</u> - County Map: <u>Jefferson County GIS Mapping</u> - Land Records: <u>Jefferson County Land Records</u> - Municipality: Town of Ixonia - Parcel Number: 012-0816-0522-002 - Opening Bid: \$37100 - Acres: 0.120 Acre - Lot Dimensions: Irregular - Zoning: Contact county and local zoning agency for exact zoning. - Type of Access to Property: Off Public Roadway - School District: Watertown - Structures On Property: 5,227 sq. foot single family home on 0.120 acres; estimated fair market value \$129,800.00 - Property Vacant: No - Property Clear of previous owner's personal property: Buyer is responsible for removal of any and all personal property, if any - Legal Description: BEG 973.25FT E OF NW/4 S/C, E 57.75FT, S7DG22'W607.10FT, N 21DG09'W430.50FT, N80DG52'E 155FT, N07DG22'E175.40FT TO POB. EX 0.08A IN CTH CW 547- 721. EX PAR 42, TRANS PROJ PLAT 8124001-4.06, DOC 1295262. DEED DOC 1305463. - Title Type: Quit Claim Deed - Deed Transfer Fee: 30 - Title Transfer Terms: Deed will be issued upon payment in full. - Clear Title: No abstract, title insurance, or survey will be provided by the seller. The winning bidder is responsible for recording fees, taxes, special assessments and special charges etc., if any -- as provided in Wis Stat. 75.521(8), (Wisconsin Statutes 2009-2010). Bidders are encouraged to research title. Purchaser is responsible for acquiring title insurance if required. - Estimated Yearly Taxes: Buyer responsible for all future real estate taxes. Upcoming real estate bills and special charges, assessments and other fees will be the responsibility of the successful bidders. - Defects: The former owner has been given the right to repurchase this property. This right takes priority over any	0.08	37600.00

Item  
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other bid or offer to purchase. If the former owner exercises this right to repurchase, no bids will be accepted, regardless of the amount.

- **Overall Condition:** Property is being sold "As Is". It is the bidder's responsibility to determine condition and any defects. Bidders are strongly encouraged to make personally inspection prior to bidding. Property is subject to all easements, right-of-way, and restrictions of record, if any. Brown County makes no representation or guarantee with respect to the use, condition, title, access or occupancy of the property. (Caution: Properties may be occupied and you may not be granted access by occupants)

- **County Contact:**

— General Questions & Inspections: Tammie Jaeger at (920) 674-8671 or [tammiej@jeffersoncountywi.gov](mailto:tammiej@jeffersoncountywi.gov) - 311 S. Center Avenue, Jefferson, WI 53549

— Deed, Title & Transfer Questions: Blair Ward, Corporation Counsel (M-F 8-5pm) at (920) 674-7135 or [JBlairw@jeffersoncountywi.gov](mailto:JBlairw@jeffersoncountywi.gov) - 311 S. Center Avenue, Jefferson, WI 53549; Fax: (920) 674-7399

- Click on Photo or Item # for full Details

<b>Bid total:</b>	37600.00
<b>Premium:</b>	3008.00
<b>Sub-total:</b>	40608.00
Deed Transfer & Recording Fee	30.00
<b>Total:</b>	40638.00
<b>Balance Due:</b>	40638.00

Item  
#10-12

# WISCONSIN SURPLUS ONLINE AUCTION

202 W. Front Street — PO Box 113  
Mount Horeb, WI 53572  
608-437-2001  
Sellers Permit/Tax ID: 456-0000033384-03

FEIN: 39-1982769

## Invoice

#160509-26567-69  
05/10/2016

Dillon Volp  
222 N 9th Ave  
Winneconne Wisconsin 54986

Phone: 920-410-7369  
Email: dlvolp@hotmail.com

**--PAYMENT DEADLINE: 5pm on May 19, 2016 -- You will lose your bidding number if not paid on time --**

Online Auction #16228-69 - Jefferson County, Wisconsin - Tax Delinquent Real Estate - You are a winning bidder. Please contact Wisconsin Surplus prior to the above payment deadline to make payment arrangements.

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5. **Note:** Once payment is received Wisconsin Surplus will notify Buyer and Seller. After payment notification buyer is to contact Blair Ward and relay to him in written form any and all required deed transfer information. At which point all required information is received by Blair Ward he will begin the deed transfer process.

Bidder	Item	Qty	Description	Tax Amount
26567	66027	1	<b>Vacant Corner Lot in Ixonia, WI</b> - Address: <u>Across Street from - N9686 CTH SC. Watertown, WI 53094</u> - County Map: <u>Jefferson County GIS Mapping</u> - Land Records: <u>Jefferson County Land Records</u> - Municipality: <u>Town of Ixonia</u> - Parcel Number: <u>012-0816-0522-003</u> - Opening Bid: \$6820 - Acres: 0.917 Acre - Lot Dimensions: Irregular - Zoning: Contact county and local zoning agency for exact zoning. - Type of Access to Property: Off Public Roadway - School District: Watertown - Structures On Property: None - Vacant - Property Vacant: Yes - Property Clear of previous owner's personal property: Buyer is responsible for removal of any and all personal property, if any - Legal Description: <u>BEG 437.5FT E OF NW S/C E 288.7FT TO C OF RD, S211FT, W288.75FT, N211FT TO POB. EX .41A IN CTH CW IN 680-868 EX PAR 44, TRANS PROJ PLAT 8124001-4.06, DOC 1295262. DEED DOC 1305465.</u> - Title Type: Quit Claim Deed - Deed Transfer Fee: 30 - Title Transfer Terms: Deed will be issued upon payment in full. - Clear Title: No abstract, title insurance, or survey will be provided by the seller. The winning bidder is responsible for recording fees, taxes, special assessments and special charges etc., if any -- as provided in Wis Stat. 75.521(8), (Wisconsin Statutes 2009-2010). Bidders are encouraged to research title. Purchaser is responsible for acquiring title insurance if required. - Estimated Yearly Taxes: Buyer responsible for all future real estate taxes. Upcoming real estate bills and special charges, assessments and other fees will be the responsibility of the successful bidders. - Defects: The former owner has been given the right to repurchase this property. This right takes priority over any other bid or offer to purchase. If the former owner exercises this right to repurchase, no bids will be accepted,	0.10 6820.00

Ham  
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regardless of the amount.

- **Overall Condition:** Property is being sold "As Is". It is the bidder's responsibility to determine condition and any defects. Bidders are strongly encouraged to make personally inspection prior to bidding. Property is subject to all easements, right-of-way, and restrictions of record, if any. Brown County makes no representation or guarantee with respect to the use, condition, title, access or occupancy of the property. (Caution: Properties may be occupied and you may not be granted access by occupants)

- **County Contact:**

— General Questions & Inspections: Tammie Jaeger at (920) 674-8671 or [tammiej@jeffersoncountywisc.gov](mailto:tammiej@jeffersoncountywisc.gov) - 311 S. Center Avenue, Jefferson, WI 53549

— Deed, Title & Transfer Questions: Blair Ward, Corporation Counsel (M-F 8-5pm) at (920) 674-7135 or [JBlairw@jeffersoncountywisc.gov](mailto:JBlairw@jeffersoncountywisc.gov) - 311 S. Center Avenue, Jefferson, WI 53549; Fax: (920) 674-7399

- Click on Photo or Item # for full Details

<b>Bid total:</b>	6820.00
<b>Premium:</b>	682.00
<b>Sub-total:</b>	7502.00
Deed Transfer & Recording Fee	30.00
<b>Total:</b>	7532.00
<b>Balance Due:</b>	7532.00

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# WISCONSIN SURPLUS ONLINE AUCTION

202 W. Front Street -- PO Box 113  
Mount Horeb, WI 53572  
608-437-2001  
Sellers Permit/Tax ID: 456-0000033384-03

FEIN: 39-1982769

## Invoice

#160509-62990-69  
05/10/2016

Schiller  
Kurt Knudsen  
one BobCat lane  
Johnson Creek Wisconsin 53038-0469

Phone: 920-699-5821  
920-342-6978  
Email: kknudsen@schillergc.com

**--PAYMENT DEADLINE: 5pm on May 19, 2016 -- You will lose your bidding number if not paid on time --**

Online Auction #16228-69 - Jefferson County, Wisconsin - Tax Delinquent Real Estate - You are a winning bidder. Please contact Wisconsin Surplus prior to the above payment deadline to make payment arrangements.

1. **Payment Methods:**
  - o Send guaranteed checks to Wisconsin Surplus, PO Box 113, Mount Horeb WI 53572.
  - o Wire Transfer Directions available upon request.
  - o Pay at our Office in Mount Horeb Via Cash, Guaranteed Check or Money Order
  - o Credit card, PayPal, Personal & Business Checks are **NOT** acceptable forms of payment - no exceptions
2. **General Contact:** General Questions & Inspections: Tammie Jaeger at (920) 674-8671 or tammiej@jeffersoncountywi.gov - 311 S. Center Avenue, Jefferson, WI 53549
3. **Deed Transfer Contact** Deed, Title & Transfer Questions: Blair Ward, Corporation Counsel (M-F 8-5pm) at (920) 674-7135 or JBlairw@jeffersoncountywi.gov - 311 S. Center Avenue, Jefferson, WI 53549
4. **Deed Transfer:** You must notify Blair Ward in writing (Fax, Email, Mail) as to who will be the owner of record for the property - So Blair Ward can have the deed drafted properly. Please contact Blair Ward with any questions related to the deed transfer.
5. **Note:** Once payment is received Wisconsin Surplus will notify Buyer and Seller. After payment notification buyer is to contact Blair Ward and relay to him in written form any and all required deed transfer information. At which point all required information is received by Blair Ward he will begin the deed transfer process.

Bidder	Item	Qty	Description	Tax	Amount
62990	65358	1	<b>Vacant Land in Johnson Creek, WI</b> - Address: <u>327 N Watertown St, Johnson Creek, WI 53038</u> - County Map: <u>Jefferson County GIS Mapping</u> - Land Records: <u>Jefferson County Land Records</u> - Municipality: Village of Johnson Creek - Parcel Number: 141-0715-0733-050 - Opening Bid: \$12,250 - Acres: 0.329 Acre - Lot Dimensions: Triangle - Zoning: TR6 Two Family Dwelling -- Contact county and local zoning agency for exact zoning. - Type of Access to Property: Off Public Roadway - School District: Johnson Creek School District - Structures On Property: None - Property Vacant: Yes - Property Clear of previous owner's personal property: Buyer is responsible for removal of any and all personal property, if any - Legal Description: Lot 4, Certified Survey Map 4141 in Volume 20, Page 171 as Document Number 1063323 in Village of Johnson Creek, Jefferson County - Title Type: Quit Claim Deed - Deed Transfer Fee: 30 - Title Transfer Terms: Deed will be issued upon payment in full. - Clear Title: No abstract, title insurance, or survey will be provided by the seller. The winning bidder is responsible for recording fees, taxes, special assessments and special charges etc., if any -- as provided in Wis Stat. 75.521(8), (Wisconsin Statutes 2009-2010). Bidders are encouraged to research title. Purchaser is responsible for acquiring title insurance if required. - Estimated Yearly Taxes: \$951.82 for 2015 -- Buyer responsible for all future real estate taxes. Upcoming real estate bills and special charges, assessments and other fees will be the responsibility of the successful bidders. - Defects: - Overall Condition: Property is being sold "As Is". It is the bidder's responsibility to determine condition and any defects. Bidders are strongly encouraged to make personally inspection prior to bidding. Property is subject to all	0.09	12250.00

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easements, right-of-way, and restrictions of record, if any. Brown County makes no representation or guarantee with respect to the use, condition, title, access or occupancy of the property. (Caution: Properties may be occupied and you may not be granted access by occupants)

**- County Contact:**

-- General Questions & Inspections: Tammie Jaeger at (920) 674-8671 or [tammiej@jeffersoncountywi.gov](mailto:tammiej@jeffersoncountywi.gov) - 311 S. Center Avenue, Jefferson, WI 53549

-- Deed, Title & Transfer Questions: Blair Ward, Corporation Counsel (M-F 8-5pm) at (920) 674-7135 or [JBlairw@jeffersoncountywi.gov](mailto:JBlairw@jeffersoncountywi.gov) - 311 S. Center Avenue, Jefferson, WI 53549; Fax: (920) 674-7399

- Click on Photo or Item # for full Details

<b>Bid total:</b>	12250.00
<b>Premium:</b>	1102.50
<b>Sub-total:</b>	13352.50
Deed Transfer & Recording Fee	30.00
<b>Total:</b>	13382.50
<b>Balance Due:</b>	13382.50

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# 10-12

**IN REM 2014 LIST 1  
FORECLOSED PROPERTIES  
STILL FOR SALE AS OF  
MAY 2, 2016**

In Rem		Finance Committee Review:		
<u>Exhibit #</u>	<u>Address/PIN #/Municipality</u>	<u>Notice of Bid/Public Online Sale</u>	<u>Minimum Bid</u>	<u>Bid Accepted</u>
1	N2389 CTH D, Fort Atkinson PIN #010-0515-0221-005 Town of Hebron (Alwin)	04/14/2016 (Class 3 publication) 05/12/2016 (Class 1 publication/online)	\$ 199,100.00 88,620.00	
NOTES: Alwin (former owner) granted request to extend date to repurchase property from 1/5/2016 to 2/9/2016. Jefferson County accepted offer on 4/22/2015 from Theresa Blankenship; Closing to be held on May 27, 2016.				
2	N2397 CTH D, Fort Atkinson PIN #010-0515-0221-006 Town of Hebron (Alwin)	04/14/2016 (Class 3 publication) 05/12/2016 (Class 1 publication/online)	\$ 173,400.00 82,700.00	
NOTES: Alwin (former owner) granted request to extend date to repurchase property from 1/5/2016 to 2/9/2016.				
4	N9686 CTH SC, Watertown PIN #012-0816-0522-002 Town of Ixonia (Capin)	12/07/2015 (Class 3 publication) 05/12/2016 (Class 1 publication/online)	\$ 125,700.00 37,100.00	
NOTES: Capin (former owner) granted request to extend date to repurchase property from 2/5/2016 to 5/12/2016; having trouble getting loan because real estate was in husband & wife's name; getting default divorce scheduled for 4/18/2016. Walk-through inspections were being conducted the week of May 2.				
5	Across street N9686 CTH SC PIN #012-0816-0522-003 Town of Ixonia (Capin)	12/07/2015 (Class 3 publication) 05/12/2016 (Class 1 publication/online)	\$ 35,700.00 6,820.00	
NOTES: Capin (former owner) granted request to extend date to repurchase property from 2/5/2016 to 5/12/2016; having				

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trouble getting loan because real estate was in husband & wife's name; getting default divorce scheduled for 4/18/2016.

10	327 N Watertown St., Johnson Creek	12/07/2015 (Class 3 publication)	\$ 41,300.00
	PIN #141-0715-0733-050	01/14/2016 (Class 1 publication/online)	22,715.13
	Village of Johnson Creek	02/11/2016 (Class 1 publication/online)	13,000.00
		05/12/2016 (Class 1 publication/online)	12,250.00

13	149 Main Street, Sullivan	12/07/2015 (Class 3 publication)	\$ 50,600.00
	PIN #181-0616-0313-070	01/14/2016 (Class 1 publication/online)	48,856.93
	Village of Sullivan	02/11/2016 (Class 1 publication/online)	20,000.00

NOTES: Postponing rezoning of property scheduled for 04/27/2016.  
Offer to Purchase for \$1,000; deadline to accept extended to 04/29/2016.

15	415 Roosevelt St., Fort Atkinson	04/14/2016 (Class 3 publication)	\$ 110,800.00
	PIN #226-0514-0421-188	06/___/2016 (Class 1 publication/online)	48,600.00

City of Fort Atkinson

NOTES: Floerke (former owner) was granted until 2/5/2016 to repurchase property. IRS given notice on 2/29/2016 of 4/14/2016 sale and the County's request to IRS for consent to sell property. No response from IRS as of 4/05/2016.

19	302 Front St., Watertown
	PIN #291-0815-0331-002
	City of Watertown

NOTES: County adopted a resolution on 3/8/2016 authorizing the sale of the two properties to the City of Watertown for \$15,000. Waiting for payment of \$15,000 on the 302 and 308 Front Street properties from the City of Watertown along with \$60 to file the deeds.

20	308 Front Street, Watertown
	PIN #291-0815-0331-050
	City of Watertown

NOTES: County adopted a resolution on 3/8/2016 authorizing the sale of the two properties to the City of Watertown for \$15,000. Waiting for payment of \$15,000 on the 302 and 308 Front Street properties from the City of Watertown along with \$60 to file the deeds.

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21      304 S Monroe St., Watertown      04/14/2016 (Class 3 publication)      \$ 124,000.00  
PIN #291-0815-0423-052      05/12/2016 (Class 1 publication/online)      66,840.00

City of Watertown

NOTES: Upstairs tenant planning on vacating premises on 4/4/2016 and bringing keys to Courthouse. Downstairs tenant has vacated the apartment and left the door unlocked so that her sister could retrieve some items; do not know if items have been removed. Downstairs tenant will send a check for \$200 and keys by mail next week (4/08/2016).

Jefferson County Director of Maintenance, Mark Miller, will be assessing the house when the keys are received.

IRS given notice on 2/29/2016 of 4/14/2016 sale and the County's request to IRS for consent to sell property.

No response from IRS as of 4/05/2016.

Mark Miller inspected property and secured the property.

22      510 South Second St., Watertown      12/07/2015 (Class 3 publication)      \$ 26,800.00  
PIN #291-0815-0424-040

City of Watertown

NOTES: County Administrator Wehmeier was going to approach the City of Watertown again to see if they were interested in this property.

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1012

Finance-March  
2601

Date Ran 4/21/2016  
Period 3  
Year 2016

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
411100	GENERAL PROPERTY TAXES	(112,788.99)	(112,789.00)	0.01	(451,156.00)	(338,367.01)	25.00%
412100	SALES TAXES FROM COUNTY	(30.00)	(25.00)	(5.00)	(100.00)	(70.00)	30.00%
451004	GARNISHMENT FEES	(15.00)	-	(15.00)	-	15.00	#DIV/0!
451005	CHILD SUPPORT FEES	(342.00)	(250.00)	(92.00)	(1,000.00)	(658.00)	34.20%
451312	EMP PAYROLL CHARGES	(20.00)	(12.50)	(7.50)	(50.00)	(30.00)	40.00%
474201	FAX INTERDEPARTMENT	-	(7.50)	7.50	(30.00)	(30.00)	0.00%
Totals		(113,195.99)	(113,084.00)	(111.99)	(452,336.00)	(339,140.01)	25.02%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	36,882.10	40,308.50	(3,426.40)	161,234.00	124,351.90	22.87%
511210	WAGES-REGULAR	27,674.73	29,899.50	(2,224.77)	119,598.00	91,923.27	23.14%
511310	WAGES-SICK LEAVE	1,430.12	-	1,430.12	-	(1,430.12)	#DIV/0!
511320	WAGES-VACATION PAY	574.69	-	574.69	-	(574.69)	#DIV/0!
511330	WAGES-LONGEVITY PAY	-	195.75	(195.75)	783.00	783.00	0.00%
511340	WAGES-HOLIDAY PAY	2,445.44	-	2,445.44	-	(2,445.44)	#DIV/0!
511350	WAGES-MISCELLANEOUS[COMP]	724.46	-	724.46	-	(724.46)	#DIV/0!
511380	WAGES-BEREAVEMENT	273.76	-	273.76	-	(273.76)	#DIV/0!
512141	SOCIAL SECURITY	5,246.42	5,303.00	(56.58)	21,212.00	15,965.58	24.73%
512142	RETIREMENT (EMPLOYER)	4,620.92	4,646.75	(25.83)	18,587.00	13,966.08	24.86%
512144	HEALTH INSURANCE	18,002.04	19,744.25	(1,742.21)	78,977.00	60,974.96	22.79%
512145	LIFE INSURANCE	27.37	28.25	(0.88)	113.00	85.63	24.22%
512150	FSA CONTRIBUTION	1,125.00	281.25	843.75	1,125.00	-	100.00%
512173	DENTAL INSURANCE	1,040.70	1,206.00	(165.30)	4,824.00	3,783.30	21.57%
521213	ACCOUNTING & AUDITING	1,262.25	3,085.50	(1,823.25)	12,342.00	11,079.75	10.23%
521213	CAFR REPORTING	-	126.25	(126.25)	505.00	505.00	0.00%
521219	OTHER PROFESSIONAL SERV	-	700.00	(700.00)	2,800.00	2,800.00	0.00%
521296	COMPUTER SUPPORT	773.00	818.25	(45.25)	3,273.00	2,500.00	23.62%
531243	FURNITURE & FURNISHINGS	-	75.00	(75.00)	300.00	300.00	0.00%
531301	OFFICE EQUIPMENT	1,109.74	375.00	734.74	1,500.00	390.26	73.98%
531303	COMPUTER EQUIPMT & SOFTWARE	1,194.00	375.00	819.00	1,500.00	306.00	79.60%
531311	POSTAGE & BOX RENT	731.50	575.00	156.50	2,300.00	1,568.50	31.80%
531312	OFFICE SUPPLIES	133.87	750.00	(616.13)	3,000.00	2,866.13	4.46%
531313	PRINTING & DUPLICATING	142.09	100.00	42.09	400.00	257.91	35.52%
531314	SMALL ITEMS OF EQUIPMENT	-	25.00	(25.00)	100.00	100.00	0.00%
531324	MEMBERSHIP DUES	690.00	172.50	517.50	690.00	-	100.00%
531351	GAS/DIESEL	-	12.50	(12.50)	50.00	50.00	0.00%
532325	REGISTRATION	-	165.00	(165.00)	660.00	660.00	0.00%
532332	MILEAGE	1.80	37.50	(35.70)	150.00	148.20	1.20%
532335	MEALS	-	50.00	(50.00)	200.00	200.00	0.00%
532336	LODGING	-	157.50	(157.50)	630.00	630.00	0.00%
533225	TELEPHONE & FAX	25.43	37.50	(12.07)	150.00	124.57	16.95%
535242	MAINTAIN MACHINERY & EQUIP	-	175.00	(175.00)	700.00	700.00	0.00%
571004	IP TELEPHONY ALLOCATION	248.01	248.00	0.01	992.00	743.99	25.00%
571005	DUPLICATING ALLOCATION	6.75	6.75	-	27.00	20.25	25.00%
571009	MIS PC GROUP ALLOCATION	2,045.49	2,045.50	(0.01)	8,182.00	6,136.51	25.00%
571010	MIS SYSTEMS GRP ALLOC(ISIS)	961.26	961.25	0.01	3,845.00	2,883.74	25.00%
591519	OTHER INSURANCE	366.86	396.75	(29.89)	1,587.00	1,220.14	23.12%
594818	CAP COMPUTER	-	75,000.00	(75,000.00)	300,000.00	300,000.00	0.00%
Totals		109,759.80	188,084.00	(78,324.20)	752,336.00	642,576.20	14.59%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
							#DIV/0!
Totals		-	-	-	-	-	#DIV/0!
Total Business Unit		(3,436.19)	75,000.00	(78,436.19)	300,000.00	303,436.19	

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Treasurer-March  
1401

Date Ran 4/21/2016  
Period 3  
Year 2016

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
411100	GENERAL PROPERTY TAXES	209,419.74	209,419.75	(0.01)	837,679.00	628,259.26	25.00%
411300	DNR PILT	(56,618.64)	(13,250.00)	(43,368.64)	(53,000.00)	3,618.64	106.83%
411500	MANAGED FOREST	(1,052.37)	(1,000.00)	(52.37)	(4,000.00)	(2,947.63)	26.31%
418100	INTEREST ON TAXES	(97,568.21)	(160,000.00)	62,431.79	(640,000.00)	(542,431.79)	15.25%
441030	AG USE CONV PENALTY	(546.34)	(1,000.00)	453.66	(4,000.00)	(3,453.66)	13.66%
451007	TREASURERS FEES	(58.50)	(150.00)	91.50	(600.00)	(541.50)	9.75%
481001	INTEREST & DIVIDENDS	(108,749.03)	(87,500.00)	(21,249.03)	(350,000.00)	(241,250.97)	31.07%
481004	FAIR MARKET VALUE ADJUSTME	(147,723.28)	-	(147,723.28)	-	147,723.28	#DIV/0!
486004	MISCELLANEOUS REVENUE	10.00	-	10.00	-	(10.00)	#DIV/0!
Totals		(202,886.63)	(53,480.25)	(149,406.38)	(213,921.00)	(11,034.37)	94.84%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	16,005.60	16,005.50	0.10	64,022.00	48,016.40	25.00%
511210	WAGES-REGULAR	8,986.69	10,798.50	(1,811.81)	43,194.00	34,207.31	20.81%
511310	WAGES-SICK LEAVE	68.80	-	68.80	-	(68.80)	#DIV/0!
511320	WAGES-VACATION PAY	687.71	-	687.71	-	(687.71)	#DIV/0!
511330	WAGES-LONGEVITY PAY	-	36.75	(36.75)	147.00	147.00	0.00%
511340	WAGES-HOLIDAY PAY	369.23	-	369.23	-	(369.23)	#DIV/0!
511380	WAGES-BEREAVEMENT	146.16	-	146.16	-	(146.16)	#DIV/0!
512141	SOCIAL SECURITY	1,912.96	2,015.00	(102.04)	8,060.00	6,147.04	23.73%
512142	RETIREMENT (EMPLOYER)	1,733.79	1,771.50	(37.71)	7,086.00	5,352.21	24.47%
512144	HEALTH INSURANCE	8,990.85	9,508.25	(517.40)	38,033.00	29,042.15	23.64%
512145	LIFE INSURANCE	16.13	16.75	(0.62)	67.00	50.87	24.07%
512150	FSA CONTRIBUTION	250.00	132.50	117.50	530.00	280.00	47.17%
512173	DENTAL INSURANCE	527.29	572.50	(45.21)	2,290.00	1,762.71	23.03%
521232	INVEST ADVISOR FEES	7,092.72	7,500.00	(407.28)	30,000.00	22,907.28	23.64%
531311	POSTAGE & BOX RENT	873.27	1,625.00	(751.73)	6,500.00	5,626.73	13.43%
531312	OFFICE SUPPLIES	207.03	250.00	(42.97)	1,000.00	792.97	20.70%
531313	PRINTING & DUPLICATING	3.71	50.00	(46.29)	200.00	196.29	1.86%
531324	MEMBERSHIP DUES	100.00	25.00	75.00	100.00	-	100.00%
532325	REGISTRATION	-	62.50	(62.50)	250.00	250.00	0.00%
532332	MILEAGE	-	25.00	(25.00)	100.00	100.00	0.00%
532335	MEALS	-	7.50	(7.50)	30.00	30.00	0.00%
532336	LODGING	-	75.00	(75.00)	300.00	300.00	0.00%
533225	TELEPHONE & FAX	20.45	25.00	(4.55)	100.00	79.55	20.45%
571004	IP TELEPHONY ALLOCATION	148.74	148.75	(0.01)	595.00	446.26	25.00%
571005	DUPLICATING ALLOCATION	10.50	10.50	-	42.00	31.50	25.00%
571009	MIS PC GROUP ALLOCATION	1,684.50	1,684.50	-	6,738.00	5,053.50	25.00%
571010	MIS SYSTEMS GRP ALLOC (ISIS)	428.49	428.50	(0.01)	1,714.00	1,285.51	25.00%
591519	OTHER INSURANCE	139.87	205.75	(65.88)	823.00	683.13	17.00%
591521	OFFICIAL BONDS	-	125.00	(125.00)	500.00	500.00	0.00%
593256	BANK CHARGES	339.94	375.00	(35.06)	1,500.00	1,160.06	22.66%
Totals		50,744.43	53,480.25	(2,735.82)	213,921.00	163,176.57	23.72%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
							#DIV/0!
							#DIV/0!
Totals		-	-	-	-	-	#DIV/0!
Total Business Unit		(152,142.20)	-	(152,142.20)	-	152,142.20	

Item #15

Treasurer-March  
1402 Tax Deed Exp

Date Ran 4/21/2016  
Period 3  
Year 2016

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
411100	GENERAL PROPERTY TAXES	(4,425.00)	(4,425.00)	-	(17,700.00)	(13,275.00)	25.00%
482002	RENT OF COUNTY PROPERTY	(600.00)	-	(600.00)	-	600.00	#DIV/0!
483005	GAIN/LOSS-SALE FORCLD PRPTY	(5,948.46)	-	(5,948.46)	-	5,948.46	#DIV/0!
Totals		(10,973.46)	(4,425.00)	(6,548.46)	(17,700.00)	(6,726.54)	62.00%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
521212	LEGAL	-	25.00	(25.00)	100.00	100.00	0.00%
521219	OTHER PROFESSIONAL SERV	-	-	-	-	-	#DIV/0!
521273	TITLE SEARCH	-	500.00	(500.00)	2,000.00	2,000.00	0.00%
531311	POSTAGE & BOX RENT	-	50.00	(50.00)	200.00	200.00	0.00%
531321	PUBLICATION OF LEGAL NOTICE	1,335.86	100.00	1,235.86	400.00	(935.86)	333.97%
593742	UNCOLLECTED TAXES	353.71	3,750.00	(3,396.29)	15,000.00	14,646.29	2.36%
Totals		1,689.57	4,425.00	(2,735.43)	17,700.00	16,010.43	9.55%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
							#DIV/0!
							#DIV/0!
Totals		-	-	-	-	-	#DIV/0!
Total Business Unit		(9,283.89)	-	(9,283.89)	-	9,283.89	

Ham  
#15

Treasurer-March  
1403 Plat books

Date Ran 4/21/2016  
Period 3  
Year 2016

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
411100	GENERAL PROPERTY TAXES	421.26	421.25	0.01	1,685.00	1,263.74	25.00%
451010	SALE OF MAPS & PLAT BOOKS	(909.90)	(625.00)	(284.90)	(2,500.00)	(1,590.10)	36.40%
451308	POSTAGE FEES	(19.00)	(12.50)	(6.50)	(50.00)	(31.00)	38.00%
473014	LOCAL GOV'T PLAT BOOKS SALES	-	(15.00)	15.00	(60.00)	(60.00)	0.00%
474014	DEPT PLAT BOOK CHARGES	(162.00)	(18.75)	(143.25)	(75.00)	87.00	216.00%
Totals		(669.64)	(250.00)	(419.64)	(1,000.00)	(330.36)	66.96%

Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
531349	OTHER OPERATING EXPENSES	1,431.00	250.00	1,181.00	1,000.00	(431.00)	143.10%
Totals		1,431.00	250.00	1,181.00	1,000.00	(431.00)	143.10%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
							#DIV/0!
							#DIV/0!
Totals		-	-	-	-	-	#DIV/0!
Total Business Unit		761.36	-	761.36	-	(761.36)	

Item #15

# Dana Investment Advisors, Inc.

## PORTFOLIO SUMMARY

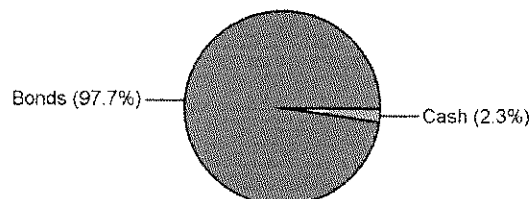


From: December 31, 2015 to March 31, 2016

Portfolio: 3190m - Jefferson County Wisconsin

### Portfolio Allocation Summary

	Market 03/31/16	% of Assets	Estimated Income	Current Yield
Cash	645,816	2.3	59	.01
Bonds	27,946,891	97.7	452,768	1.63
<b>Total Portfolio</b>	<b>28,592,707</b>	<b>100.0</b>	<b>452,827</b>	<b>1.59</b>



### Account Activity Summary

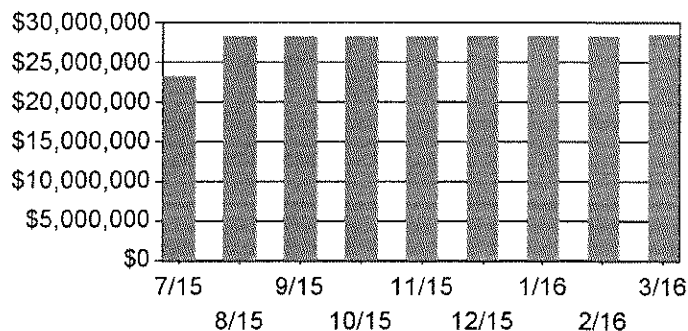
Portfolio Value on 12/31/2015	\$28,370,941.18
Contributions/Withdrawals	(\$7,137.72)
Investment Income	\$88,254.42
Unrealized Gain/Loss	\$119,912.87
Realized Gain/Loss	\$3,061.18
Change in Accrued Income	\$17,675.06
Portfolio Value on 03/31/2016	\$28,592,706.99
Total Gain	\$228,903.53

### Performance Summary-Time Weighted Returns

Portfolio Performance (%)  
Gross of Fees

Quarter	To Date
Total	0.80

### Account Value (\$) Over Last 12 Months



The start of 2016 was a wild ride for the equity markets with most indices experiencing double digit losses early in the quarter before recovering in time to finish the quarter slightly positive. The dramatic sell-off in January was primarily caused by slowing growth in China and valuation concerns, as persistent low commodity prices took their toll on corporate earnings and investors began to fear that future earnings would not be able to support the current price multiples. However, central banks around the globe adopted a more dovish stance in response to the market turmoil and markets rallied as the quarter came to a close. The S&P 500 Index gained 1.35% for the quarter. Growth stocks trailed value stocks during the period with the Russell 1000 Growth Index gaining 0.74%, while the Russell 1000 Value Index gained 1.64%. Small cap stocks experienced the weakest quarterly performance as the Russell 2000 Index was down -1.53% during the period.

The yield curve continued to flatten during the first quarter as the front end of the curve remained anchored, while intermediate and long term treasuries rallied. The yield spread between the 2 year U.S. Treasury and 10 year U.S. Treasury fell from 1.22% to 1.05% during the period. Although the FOMC chose to tighten monetary policy in December, the committee struck a more dovish tone during the first quarter by reducing their projections for the number of expected rate increases during 2016 from four to two. Fixed income markets rallied on the news with longer bonds generally outperforming shorter bonds. Mortgage, municipal and corporate bonds generally outperformed treasuries, despite corporate bonds experiencing significant spread and price volatility during the quarter. The 1 year U.S. Treasury Index returned 0.36%, while the 1-5 year Municipal Index returned 0.72% and the 1-10 year Govt/Corp Index returned 2.44%.

Economic data continues to be mixed across the globe and deflation remains a concern in the Eurozone as we head into the second quarter of 2016. Domestic equity markets have experienced an increase in volatility as investors try to determine whether or not earnings will support current valuations. Domestic fixed income markets continue to watch the Fed for any signs of a change in their stance on monetary policy as new economic data becomes available. In addition, the U.S. is in the middle of a Presidential election cycle with no clear lead candidate with both parties jockeying for position as we head towards the summer months. We continue to focus on long-term asset allocation and relative valuations and believe volatile quarters with significant reversals like the first quarter of 2016 are testaments to why this disciplined approach is prudent and valuable. We remain committed to finding high quality fixed income and equity securities at favorable valuations. As always, we continue to monitor the political and economic landscape and will adjust portfolios as deemed necessary.

Thank you for the trust you have placed in Dana Investment Advisors.

Item # 15

**Dana Investment Advisors, Inc.**  
**PORTFOLIO SUMMARY**



From: December 31, 2015 to March 31, 2016

**Portfolio: 3190m - Jefferson County Wisconsin**

**\*\*\* Disclosure \*\*\***

Dana Investment Advisors, Inc. is an independent federally registered investment adviser providing equity and fixed income investment management services to a broad range of clients. All data is presented in U.S. Dollars. Portfolio Characteristics, Performance Report, Portfolio Holdings, and Sector Distributions reflect applicable investment holdings as of market close on the date indicated. Returns presented are exclusive of investment management and custodial fees, and net of transaction costs. Investment management fees would reduce the returns presented, for example: on a one-million dollar portfolio with an advisory fee of .75% earning a 10% return, the total compounded advisory fee over a five year period would be \$50,368. The resulting average annual return for the period would therefore be 9.17%. All returns were calculated on a time weighted total return basis. Performance does include the accrual of income and the reinvestment of dividends and interest received.

During various market cycles, the strategies discussed herein have demonstrated portfolio characteristics and returns that have been both more and less volatile than that of the comparable index. Indices shown were selected because they demonstrated a broad range of characteristics, some of these characteristics being deemed useful for limited comparison purposes only. Historical performance results for investment indices and/or categories have been provided for general comparison purposes only, and generally do not reflect the deduction of transaction and/or custodial charges, the deduction of an investment management fee, nor the impact of taxes, the incurrence of which would have the effect of decreasing historical performance results. It should not be assumed that your account holdings do or will correspond directly to any comparative indices.

While data contained herein was gathered from sources deemed reliable, the accuracy of the data presented can not be guaranteed. Please remember that past performance may not be indicative of future results. Different types of investments involve varying degrees of risk, and there can be no assurance that the future performance of any specific investment or investment strategy made reference to directly or indirectly in this report, will be profitable, equal any corresponding indicated historical performance level(s), or will continue to be suitable for your portfolio. Due to various factors, including changing market conditions, the content of this report may no longer be reflective of current opinions, positions, investments or account allocations. Moreover, you should not assume that any discussion or information contained in this report serves as the receipt of, or as a substitute for, personalized investment advice from Dana Investment Advisors, Inc.

Dana Investment Advisors is not a custodian. Clients should be receiving detailed statements from their custodian at least quarterly. While Dana Investment Advisors regularly reconciles to custodian information, we encourage clients to review their custodian statement(s). The market prices shown on these pages represent the last reported sale on the stated report date as to listed securities or the bid price in the case of over-the-counter quotations. Prices on bonds and some other investments are based on round lot price quotations and are for evaluation purposes only and may not represent actual market values. Bonds sold on an odd lot basis (less than \$1 million) may have a dollar price lower than the round lot quote. Where no regular market exists, prices shown are estimates by sources considered reliable by Dana Investment Advisors, Inc. While the prices are obtained from sources we consider reliable, we cannot guarantee them.

Please remember to contact Dana Investment Advisors, Inc. at (800) 765-0157, or P.O. Box 1067 Brookfield, WI 53008 with any questions or if there are any changes in your personal financial situation or investment objectives for the purpose of reviewing, evaluating, and revising any previous recommendations or investment services. Please also advise Dana if you would like to impose, add, or modify any reasonable restrictions to your account. A copy of Dana's current Form ADV Brochure detailing a complete list of Dana's advisory services and fees continues to remain available for your review upon request.

*Handwritten:* Jan #15



# Dana Investment Advisors, Inc.

## PORTFOLIO HOLDINGS



Report as of: 03/31/2016

### Portfolio: 3190m - Jefferson County Wisconsin

Shares/ PAR	Identifier	Description	Price	Market Value	Pct. Assets	Income Accrued	Cur. Yield
<b>Cash</b>							
<b>Short Term Investments</b>							
	000009	Cash - Money Fund		585,870.22	2.06	.00	.01
<b>Total Short Term Investments</b>				<b>585,870.22</b>	<b>2.06</b>	<b>.00</b>	<b>.01</b>
<b>Bonds</b>							
<b>Agency Bonds</b>							
1,226,000	3137EADQ9	FREDDIE MAC 0.5% Due 05/13/2016	100.08	1,227,031.07	4.31	2,349.83	.50
245,000	3134G7R60	FREDDIE MAC 0.95% Due 04/19/2018	99.80	244,510.00	.86	1,047.38	.95
1,000,000	3134G76G1	FREDDIE MAC 1.05% Due 05/17/2018	99.65	996,500.00	3.50	3,908.33	1.05
530,000	3134G6U43	FREDDIE MAC 1.15% Due 05/25/2018	100.00	530,000.00	1.86	2,133.25	1.15
1,020,000	313381HD0	FEDERAL HOME LOAN BANK 1% Due 06/28/2018	99.91	1,019,111.38	3.58	2,635.00	1.00
1,000,000	3134G82T5	FREDDIE MAC 0.875% Due 11/16/2018	99.40	994,000.00	3.49	3,281.25	.88
300,000	3133EE4S6	FEDERAL FARM CREDIT BANK 1.65% Due 07/29/2019	100.28	300,831.00	1.06	852.50	1.65
300,000	3134G7ZA2	FREDDIE MAC 1% Due 09/30/2019	99.30	297,900.00	1.05	.00	1.01
300,000	3136G2PA9	FANNIE MAE 1.05% Due 10/29/2019	99.63	298,877.82	1.05	1,330.00	1.05
300,000	3133EFEG8	FEDERAL FARM CREDIT BANK 1.86% Due 09/22/2020	100.18	300,549.00	1.05	139.50	1.86
300,000	3134G7F89	FREDDIE MAC 1% Due 10/15/2020	100.00	300,000.00	1.05	1,556.25	1.00
300,000	3133EFJG3	FEDERAL FARM CREDIT BANK 1.79% Due 01/13/2021	99.93	299,775.00	1.05	1,163.50	1.79
300,000	3133EFHZ3	FEDERAL FARM CREDIT BANK 1.87% Due 04/13/2021	100.00	300,000.00	1.05	2,618.00	1.87
300,000	3133EFFT9	FEDERAL FARM CREDIT BANK 2.04% Due 09/29/2021	100.00	300,000.00	1.05	34.00	2.04
215,000	3133EFLU9	FEDERAL FARM CREDIT BANK 2.2% Due 04/27/2022	99.88	214,731.25	.75	2,023.39	2.20
300,000	3130A6LE5	FEDERAL HOME LOAN BANK 2.23% Due 07/26/2022	99.91	299,717.22	1.05	1,207.92	2.23
300,000	3133EFDJ3	FEDERAL FARM CREDIT BANK 2.37% Due 09/16/2022	99.30	297,889.92	1.05	296.25	2.39
300,000	3130A6KX4	FEDERAL HOME LOAN BANK 2.15% Due 10/21/2022	99.74	299,226.39	1.05	2,866.67	2.16
260,000	3130A7BQ7	FEDERAL HOME LOAN BANK 2.2% Due 02/24/2023	100.00	260,000.00	.91	587.89	2.20
300,000	3133EFMK0	FEDERAL FARM CREDIT BANK 2.74% Due 07/29/2024	100.03	300,099.00	1.05	1,415.67	2.74
<b>Total Agency Bonds</b>				<b>9,080,749.05</b>	<b>31.87</b>	<b>31,446.58</b>	<b>1.32</b>
<b>Corporate Bonds</b>							
600,000	084664BX8	BERKSHIRE HATHAWAY FIN 0.95% Due 08/15/2016	100.11	600,642.00	2.11	728.33	.95
550,000	78012KDW4	ROYAL BANK OF CANADA 1% Due 04/27/2017	99.89	549,406.00	1.93	2,352.78	1.00
430,000	084664BS9	BERKSHIRE HATHAWAY FIN 1.6% Due 05/15/2017	100.91	433,930.20	1.52	2,599.11	1.59
870,000	459200HZ7	IBM CORP 1.125% Due 02/06/2018	100.26	872,262.00	3.06	1,495.31	1.12
300,000	89114QAZ1	TORONTO-DOMINION BANK 1.625% Due 03/13/2018	100.50	301,485.00	1.06	243.75	1.62
300,000	06366RMS1	BANK OF MONTREAL 1.45% Due 04/09/2018	99.97	299,904.00	1.05	2,078.33	1.45
1,110,000	931142DF7	WAL-MART STORES INC 1.125% Due 04/11/2018	100.84	1,119,301.80	3.93	5,896.87	1.12
1,000,000	037833AJ9	APPLE INC 1% Due 05/03/2018	100.23	1,002,340.00	3.52	4,111.11	1.00
300,000	36962G6P4	GENERAL ELECTRIC CO 2.1% Due 12/11/2019	102.52	307,545.00	1.08	1,925.00	2.05
250,000	63254AAL2	NATIONAL AUSTRALIA BK/NY 2.625% Due 07/23/2020	101.99	254,970.00	.89	1,239.58	2.57
300,000	053015AD5	AUTOMATIC DATA PROCESSNG 2.25% Due 09/15/2020	103.06	309,180.00	1.09	300.00	2.18
300,000	084664BQ3	BERKSHIRE HATHAWAY FIN 4.25% Due 01/15/2021	111.34	334,029.00	1.17	2,691.67	3.82
300,000	89233P5F9	TOYOTA MOTOR CREDIT CORP 3.4% Due 09/15/2021	107.58	322,749.00	1.13	453.33	3.16
300,000	037833BF6	APPLE INC 2.7% Due 05/13/2022	103.67	311,001.00	1.09	3,105.00	2.60
275,000	459200JC6	IBM CORP 2.875% Due 11/09/2022	103.85	285,595.75	1.00	3,118.58	2.77
<b>Total Corporate Bonds</b>				<b>7,304,340.75</b>	<b>25.63</b>	<b>32,338.75</b>	<b>1.62</b>
<b>Mortgage Bonds</b>							
876,654.78	3138EHJ6	FN AL1772 2.458% Due 04/01/2042	104.25	913,954.69	3.21	1,795.68	2.36
842,897.18	31347AFT6	FH 840178 2.705% Due 12/01/2042	105.03	885,262.88	3.11	3,911.70	2.58
846,122.78	31300M4H3	FH 849824 2.563% Due 02/01/2043	104.14	881,122.65	3.09	3,658.59	2.46
840,593.70	3138EQDW9	FN AL7316 2.429% Due 02/01/2043	104.66	879,723.34	3.09	1,701.50	2.32
956,755.48	31347AFZ2	FH 840184 2.182% Due 06/01/2043	103.72	992,356.35	3.48	3,504.39	2.10
967,524.77	31347AH72	FH 840254 2.293% Due 07/01/2043	103.49	1,001,272.03	3.51	1,848.78	2.22
785,968.93	31300M3T8	FH 849810 2.276% Due 10/01/2044	103.53	813,684.55	2.86	3,016.61	2.20

*Item #15*

**Dana Investment Advisors, Inc.**  
**PORTFOLIO HOLDINGS**



Report as of: 03/31/2016

**Portfolio: 3190m - Jefferson County Wisconsin**

Shares/ PAR	Identifier	Description	Price	Market Value	Pct. Assets	Income Accrued	Cur. Yield
836,281.38	3138EQEH1	FN AL7335 2.179% Due 04/01/2045	103.24	863,355.15	3.03	1,518.55	2.11
<b>Total Mortgage Bonds</b>				<b>7,230,731.64</b>	<b>25.38</b>	<b>20,955.80</b>	<b>2.29</b>
<b>Small Business Administration Bonds</b>							
902,134.56	83164KB51	SBA508160 2.825% Due 08/25/2032	105.94	955,758.34	3.35	4,256.07	2.67
<b>Total Small Business Administration Bonds</b>				<b>955,758.34</b>	<b>3.35</b>	<b>4,256.07</b>	<b>2.67</b>
<b>Treasury Bonds</b>							
1,645,000	912828SS0	US TREASURY N/B 0.875% Due 04/30/2017	100.27	1,649,369.53	5.79	6,010.58	.87
1,010,000	912828SY7	US TREASURY N/B 0.625% Due 05/31/2017	99.97	1,009,723.83	3.54	2,104.17	.63
620,000	912828TG5	US TREASURY N/B 0.5% Due 07/31/2017	99.77	618,595.31	2.17	510.99	.50
<b>Total Treasury Bonds</b>				<b>3,277,688.67</b>	<b>11.50</b>	<b>8,625.74</b>	<b>.73</b>
<b>Total Bonds</b>				<b>27,849,268.45</b>	<b>97.73</b>	<b>97,622.94</b>	<b>1.63</b>
<b>Total Portfolio</b>				<b>28,435,138.67</b>			
<b>Paydown Receivable</b>				<b>59,945.38</b>			
<b>Interest Accrued</b>				<b>97,622.94</b>			
<b>Dividends Accrued</b>				<b>0.00</b>			
<b>Total Portfolio with Accruals &amp; Receivables</b>				<b>28,592,706.99</b>			

*The market prices shown on these pages represent the last reported sale on the stated report date as to listed securities or the bid price in the case of over-the-counter quotations. Prices on bonds and some other investments are based on round lot price quotations and are for evaluation purposes only and may not represent actual market values. Bonds sold on an odd lot basis (less than \$1 million) may have a dollar price lower than the round lot quote. Where no regular market exists, prices shown are estimates by sources considered reliable by Dana Investment Advisors. While the prices are obtained from sources we consider reliable, we cannot guarantee them. Dana Investment Advisors is not a custodian. Clients should be receiving detailed statements from their custodian at least quarterly. While Dana Investment Advisors regularly reconciles to custodian information, we encourage clients to review their custodian statement(s).*

*Item #15*

Child Support-March  
2301

Date Ran 4/21/2016  
Period 3  
Year 2016

Revenues

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
411100	GENERAL PROPERTY TAXES	(41,629.74)	(41,629.75)	0.01	(166,519.00)	(124,889.26)	25.00%
421001	STATE AID	-	(26,200.00)	26,200.00	(104,800.00)	(104,800.00)	0.00%
421010	M S L INCENTIVES	-	(4,425.00)	4,425.00	(17,700.00)	(17,700.00)	0.00%
421012	STATE AID CS + ALL OTHERS	-	(193,928.75)	193,928.75	(775,715.00)	(775,715.00)	0.00%
421012	ST AID WAGES ALLOCATE	-	22,500.00	(22,500.00)	90,000.00	90,000.00	0.00%
421013	OTHER DEPT WAGE RETENTION	-	(7,500.00)	7,500.00	(30,000.00)	(30,000.00)	0.00%
421050	CS PERFORMANCE BASED INC	-	(41,250.00)	41,250.00	(165,000.00)	(165,000.00)	0.00%
421096	STATE AID MEDICAL SUPPORT	-	(1,750.00)	1,750.00	(7,000.00)	(7,000.00)	0.00%
442004	EXTRADITION REIMBURSEMENT	(1,360.31)	(100.00)	(1,260.31)	(400.00)	960.31	340.08%
451011	CS PROG FEE REDUCE 66%	-	2,706.00	(2,706.00)	10,824.00	10,824.00	0.00%
451013	NIVD ACTIVITIES REDUCTION	-	(325.00)	325.00	(1,300.00)	(1,300.00)	0.00%
451014	CS PROGRAM FEES	(3,365.94)	(4,000.00)	634.06	(16,000.00)	(12,634.06)	21.04%
455003	NON-IVD SERVICE FEES	(315.00)	(393.75)	78.75	(1,575.00)	(1,260.00)	20.00%
Totals		(46,670.99)	(296,296.25)	249,625.26	(1,185,185.00)	(1,138,514.01)	3.94%

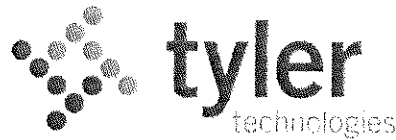
Expenditures

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
511110	SALARY-PERMANENT REGULAR	49,444.54	55,458.75	(6,014.21)	221,835.00	172,390.46	22.29%
511210	WAGES-REGULAR	96,317.15	109,941.00	(13,623.85)	439,764.00	343,446.85	21.90%
511220	WAGES-OVERTIME	985.98	1,466.25	(480.27)	5,865.00	4,879.02	16.81%
511240	WAGES-TEMPORARY	1,306.07	1,586.00	(279.93)	6,344.00	5,037.93	20.59%
511310	WAGES-SICK LEAVE	6,121.35	-	6,121.35	-	(6,121.35)	#DIV/0!
511320	WAGES-VACATION PAY	5,562.32	-	5,562.32	-	(5,562.32)	#DIV/0!
511330	WAGES-LONGEVITY PAY	-	569.75	(569.75)	2,279.00	2,279.00	0.00%
511340	WAGES-HOLIDAY PAY	5,379.42	-	5,379.42	-	(5,379.42)	#DIV/0!
511350	WAGES-MISCELLANEOUS[COMP	16.65	-	16.65	-	(16.65)	#DIV/0!
511380	WAGES-BEREAVEMENT	865.04	-	865.04	-	(865.04)	#DIV/0!
512141	SOCIAL SECURITY	12,033.31	12,441.50	(408.19)	49,766.00	37,732.69	24.18%
512142	RETIREMENT [EMPLOYER]	10,870.70	10,878.00	(7.30)	43,512.00	32,641.30	24.98%
512144	HEALTH INSURANCE	42,703.12	49,199.00	(6,495.88)	196,796.00	154,092.88	21.70%
512145	LIFE INSURANCE	57.22	70.75	(13.53)	283.00	225.78	20.22%
512150	FSA CONTRIBUTION	2,750.00	706.25	2,043.75	2,825.00	75.00	97.35%
512173	DENTAL INSURANCE	2,623.74	3,168.00	(544.26)	12,672.00	10,048.26	20.71%
521255	PAPER SERVICE	1,326.53	1,750.00	(423.47)	7,000.00	5,673.47	18.95%
521256	GENETIC TESTS	1,128.00	1,100.00	28.00	4,400.00	3,272.00	25.64%
521296	COMPUTER SUPPORT	800.00	200.00	600.00	800.00	-	100.00%
529160	INTERPRETER FEE	682.25	900.00	(217.75)	3,600.00	2,917.75	18.95%
529299	PURCHASE CARE & SERVICES	15,120.00	15,422.50	(302.50)	61,690.00	46,570.00	24.51%
531003	NOTARY PUBLIC RELATED	-	25.00	(25.00)	100.00	100.00	0.00%
531246	FPLS FEES	-	713.50	(713.50)	2,854.00	2,854.00	0.00%
531301	OFFICE EQUIPMENT	-	225.00	(225.00)	900.00	900.00	0.00%
531303	COMPUTER EQUIPMT & SOFTW	7,127.90	1,385.00	5,742.90	5,540.00	(1,587.90)	128.66%
531311	POSTAGE & BOX RENT	4,213.41	4,550.00	(336.59)	18,200.00	13,986.59	23.15%
531311	POSTAGE - NIVD	224.41	575.00	(350.59)	2,300.00	2,075.59	9.76%
531312	OFFICE SUPPLIES	3,606.93	4,000.00	(393.07)	16,000.00	12,393.07	22.54%
531313	PRINTING & DUPLICATING	193.90	900.00	(706.10)	3,600.00	3,406.10	5.39%
531314	SMALL ITEMS OF EQUIPMENT	1,057.48	375.00	682.48	1,500.00	442.52	70.50%
531321	PUBLICATION OF LEGAL NOTICE	87.00	350.00	(263.00)	1,400.00	1,313.00	6.21%
531323	SUBSCRIPTIONS-TAX & LAW	854.70	798.00	55.70	3,196.00	2,341.30	26.74%
531324	MEMBERSHIP DUES	585.00	488.75	96.25	1,955.00	1,370.00	29.92%
531348	EDUCATIONAL SUPPLIES	-	325.00	(325.00)	1,300.00	1,300.00	0.00%
531351	GAS/DIESEL	-	10.00	(10.00)	40.00	40.00	0.00%
532325	REGISTRATION	40.00	721.25	(681.25)	2,885.00	2,845.00	1.39%
532332	MILEAGE	-	375.00	(375.00)	1,500.00	1,500.00	0.00%
532334	COMMERCIAL TRAVEL	1,196.38	200.00	996.38	800.00	(396.38)	149.55%
532335	MEALS	11.36	281.00	(269.64)	1,124.00	1,112.64	1.01%
532336	LODGING	-	729.50	(729.50)	2,918.00	2,918.00	0.00%
532339	OTHER TRAVEL & TOLLS	33.00	62.50	(29.50)	250.00	217.00	13.20%
532340	CONTRACTED EXTRADITIONS	-	2,000.00	(2,000.00)	8,000.00	8,000.00	0.00%
533225	TELEPHONE & FAX	211.78	225.00	(13.22)	900.00	688.22	23.53%
535242	MAINTAIN MACHINERY & EQUIP	387.00	587.00	(200.00)	2,348.00	1,961.00	16.48%
571004	IP TELEPHONY ALLOCATION	843.51	843.50	0.01	3,374.00	2,530.49	25.00%
571005	DUPLICATING ALLOCATION	123.24	123.25	(0.01)	493.00	369.76	25.00%
571009	MIS PC GROUP ALLOCATION	6,738.00	6,738.00	-	26,952.00	20,214.00	25.00%
571010	MIS SYSTEMS GRP ALLOC[ISIS]	2,872.74	2,872.75	(0.01)	11,491.00	8,618.26	25.00%
591519	OTHER INSURANCE	880.75	958.50	(77.75)	3,834.00	2,953.25	22.97%
Totals		287,381.88	296,296.25	(8,914.37)	1,185,185.00	897,803.12	24.25%

Other Financing Sources (Uses)

Acct Number	Description	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
							#DIV/0!
Totals		-	-	-	-	-	#DIV/0!
Total Business Unit		240,710.89	-	240,710.89	-	(240,710.89)	

Item #16



**DRAFT**

## LICENSE AND SERVICES AGREEMENT

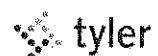
This License and Services Agreement is made between Tyler Technologies, Inc. and Client.

WHEREAS, Client selected Tyler to license the software products and perform the services set forth in the Investment Summary and Tyler desires to perform such actions under the terms of this Agreement;

NOW THEREFORE, in consideration of the foregoing and of the mutual covenants and promises set forth in this Agreement, Tyler and Client agree as follows:

### SECTION A – DEFINITIONS

- **"Agreement"** means this License and Services Agreement.
- **"Business Travel Policy"** means our business travel policy. A copy of our current Business Travel Policy is attached as Schedule 1 to Exhibit B.
- **"Client"** means Jefferson County, Wisconsin.
- **"Defect"** means a failure of the Tyler Software to substantially conform to the functional descriptions set forth in our written proposal to you, or their functional equivalent. Future functionality may be updated, modified, or otherwise enhanced through our maintenance and support services, and the governing functional descriptions for such future functionality will be set forth in our then-current Documentation.
- **"Developer"** means a third party who owns the intellectual property rights to Third Party Software.
- **"Documentation"** means any online or written documentation related to the use or functionality of the Tyler Software that we provide or otherwise make available to you, including instructions, user guides, manuals and other training or self-help documentation.
- **"Effective Date"** means the date on which your authorized representative signs the Agreement.
- **"Force Majeure"** means an event beyond the reasonable control of you or us, including, without limitation, governmental action, war, riot or civil commotion, fire, natural disaster, or any other cause that could not with reasonable diligence be foreseen or prevented by you or us.
- **"Investment Summary"** means the agreed upon cost proposal for the software, products, and services attached as Exhibit A.
- **"Invoicing and Payment Policy"** means the invoicing and payment policy. A copy of our current Invoicing and Payment Policy is attached as Exhibit B.
- **"Maintenance and Support Agreement"** means the terms and conditions governing the provision of maintenance and support services to all of our customers. A copy of our current Maintenance and Support Agreement is attached as Exhibit C.
- **"Support Call Process"** means the support call process applicable to all of our customers who have licensed the Tyler Software. A copy of our current Support Call Process is attached as Schedule 1 to Exhibit C.
- **"Third Party Terms"** means, if any, the end user license agreement(s) or similar terms for the Third Party Software, as applicable and attached as Exhibit D.
- **"Third Party Hardware"** means the third party hardware, if any, identified in the Investment Summary.



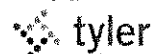
- **“Third Party Products”** means the Third Party Software and Third Party Hardware.
- **“Third Party Software”** means the third party software, if any, identified in the Investment Summary.
- **“Tyler”** means Tyler Technologies, Inc., a Delaware corporation.
- **“Tyler Software”** means our proprietary software, including any integrations, custom modifications, and/or other related interfaces identified in the Investment Summary and licensed by us to you through this Agreement.
- **“we”, “us”, “our”** and similar terms mean Tyler.
- **“you”** and similar terms mean Client.

## SECTION B – SOFTWARE LICENSE

### 1. License Grant and Restrictions.

- 1.1 We grant to you a license to use the Tyler Software for your internal business purposes only, in the scope of the internal business purposes disclosed to us as of the Effective Date. You may make copies of the Tyler Software for backup and testing purposes, so long as such copies are not used in production and the testing is for internal use only. Your rights to use the Tyler Software are perpetual but may be revoked if you do not comply with the terms of this Agreement.
- 1.2 The Documentation is licensed to you and may be used and copied by your employees for internal, non-commercial reference purposes only.
- 1.3 You may not: (a) transfer or assign the Tyler Software to a third party; (b) reverse engineer, decompile, or disassemble the Tyler Software; (c) rent, lease, lend, or provide commercial hosting services with the Tyler Software; or (d) publish or otherwise disclose the Tyler Software or Documentation to third parties.
- 1.4 The license terms in this Agreement apply to updates and enhancements we may provide to you or make available to you through your Maintenance and Support Agreement.
- 1.5 The right to transfer the Tyler Software to a replacement hardware system is included in your license. You will give us advance written notice of any such transfer and will pay us for any required or requested technical assistance from us associated with such transfer.
- 1.6 We reserve all rights not expressly granted to you in this Agreement. The Tyler Software and Documentation are protected by copyright and other intellectual property laws and treaties. We own the title, copyright, and other intellectual property rights in the Tyler Software and the Documentation. **The Tyler Software is licensed, not sold.**

2. License Fees. You agree to pay us the license fees in the amounts set forth in the Investment Summary. Those amounts are payable in accordance with our Invoicing and Payment Policy.
3. Escrow. We maintain an escrow agreement with a third party under which we place the source code for each major release of the Tyler Software. You may be added as a beneficiary to the escrow agreement by completing a standard beneficiary enrollment form and paying the annual beneficiary fee set forth in the Investment Summary. You will be responsible for maintaining your ongoing status as a beneficiary, including payment of the then-current annual beneficiary fees. Release of source code for the Tyler Software is strictly governed by the terms of the escrow agreement.
4. Limited Warranty. We warrant that the Tyler Software will be without Defect(s) as long as you have a



Maintenance and Support Agreement in effect. If the Tyler Software does not perform as warranted, we will use all reasonable efforts, consistent with industry standards, to cure the Defect as set forth in the Maintenance and Support Agreement.

## **SECTION C – PROFESSIONAL SERVICES**

1. Services. We will provide you the various implementation-related services itemized in the Investment Summary and described in our industry standard implementation plan. We will finalize that documentation with you upon execution of this Agreement.
2. Professional Services Fees. You agree to pay us the professional services fees in the amounts set forth in the Investment Summary. Those amounts are payable in accordance with our Invoicing and Payment Policy. You acknowledge that the fees stated in the Investment Summary are good-faith estimates of the amount of time and materials required for your implementation. We will bill you the actual fees incurred based on the in-scope services provided to you. Any discrepancies in the total values set forth in the Investment Summary will be resolved by multiplying the applicable hourly rate by the quoted hours.
3. Additional Services. The Investment Summary contains the scope of services and related costs (including programming and/or interface estimates) required for the project based on our understanding of the specifications you supplied. If additional work is required, or if you use or request additional services, we will provide you with an addendum or change order, as applicable, outlining the costs for the additional work. The price quotes in the addendum or change order will be valid for thirty (30) days from the date of the quote.
4. Cancellation. We make all reasonable efforts to schedule our personnel for travel, including arranging travel reservations, at least two (2) weeks in advance of commitments. Therefore, if you cancel services less than two (2) weeks in advance (other than for Force Majeure or breach by us), you will be liable for all (a) non-refundable expenses incurred by us on your behalf, and (b) daily fees associated with cancelled professional services if we are unable to reassign our personnel. We will make all reasonable efforts to reassign personnel in the event you cancel within two (2) weeks of scheduled commitments.
5. Services Warranty. We will perform the services in a professional, workmanlike manner, consistent with industry standards. In the event we provide services that do not conform to this warranty, we will re-perform such services at no additional cost to you.
6. Site Access and Requirements. At no cost to us, you agree to provide us with full and free access to your personnel, facilities, and equipment as may be reasonably necessary for us to provide implementation services, subject to any reasonable security protocols or other written policies provided to us as of the Effective Date, and thereafter as mutually agreed to by you and us. You further agree to provide a reasonably suitable environment, location, and space for the installation of the Tyler Software and any Third Party Products, including, without limitation, sufficient electrical circuits, cables, and other reasonably necessary items required for the installation and operation of the Tyler Software and any Third Party Products.
7. Client Assistance. You acknowledge that the implementation of the Tyler Software is a cooperative process requiring the time and resources of your personnel. You agree to use all reasonable efforts to cooperate with and assist us as may be reasonably required to meet the agreed upon project deadlines and other milestones for implementation. This cooperation includes at least working with us to schedule the implementation-related services outlined in this Agreement. We will not be liable for failure to meet any

deadlines and milestones when such failure is due to Force Majeure or to the failure by your personnel to provide such cooperation and assistance (either through action or omission).

## **SECTION D – MAINTENANCE AND SUPPORT**

This Agreement includes the period of free maintenance and support services identified in the Invoicing and Payment Policy. If you have purchased ongoing maintenance and support services, and continue to make timely payments for them according to our Invoicing and Payment Policy, we will provide you with maintenance and support services for the Tyler Software under the terms of our standard Maintenance and Support Agreement.

If you have opted not to purchase ongoing maintenance and support services for the Tyler Software, the Maintenance and Support Agreement does not apply to you. Instead, you will only receive ongoing maintenance and support on the Tyler Software on a time and materials basis. In addition, you will:

- (i) receive the lowest priority under our Support Call Process;
- (ii) be required to purchase new releases of the Tyler Software, including fixes, enhancements and patches;
- (iii) be charged our then-current rates for support services, or such other rates that we may consider necessary to account for your lack of ongoing training on the Tyler Software;
- (iv) be charged for a minimum of two (2) hours of support services for every support call; and
- (v) not be granted access to the support website for the Tyler Software or the Tyler Community Forum.

## **SECTION E – THIRD PARTY PRODUCTS**

To the extent there are any Third Party Products set forth in the Investment Summary, the following terms and conditions will apply:

1. Third Party Hardware. We will sell, deliver, and install onsite the Third Party Hardware, if you have purchased any, for the price set forth in the Investment Summary. Those amounts are payable in accordance with our Invoicing and Payment Policy.
2. Third Party Software. Upon payment in full of the Third Party Software license fees, you will receive a non-transferable license to use the Third Party Software and related documentation for your internal business purposes only. Your license rights to the Third Party Software will be governed by the Third Party Terms.
  - 2.1 We will install onsite the Third Party Software. The installation cost is included in the installation fee in the Investment Summary.
  - 2.2 If the Developer charges a fee for future updates, releases, or other enhancements to the Third Party Software, you will be required to pay such additional future fee.
  - 2.3 The right to transfer the Third Party Software to a replacement hardware system is governed by the Developer. You will give us advance written notice of any such transfer and will pay us for any required or requested technical assistance from us associated with such transfer.
3. Third Party Products Warranties.

- 3.1 We are authorized by each Developer to grant or transfer the licenses to the Third Party Software.
- 3.2 The Third Party Hardware will be new and unused, and upon payment in full, you will receive free and clear title to the Third Party Hardware.
- 3.3 You acknowledge that we are not the manufacturer of the Third Party Products. We do not warrant or guarantee the performance of the Third Party Products. However, we grant and pass through to you any warranty that we may receive from the Developer or supplier of the Third Party Products.
4. Maintenance. If you have a Maintenance and Support Agreement in effect, you may report defects and other issues related to the Third Party Software directly to us, and we will (a) directly address the defect or issue, to the extent it relates to our interface with the Third Party Software; and/or (b) facilitate resolution with the Developer, unless that Developer requires that you have a separate, direct maintenance agreement in effect with that Developer. In all events, if you do not have a Maintenance and Support Agreement in effect with us, you will be responsible for resolving defects and other issues related to the Third Party Software directly with the Developer.

## **SECTION F – INVOICING AND PAYMENT; INVOICE DISPUTES**

1. Invoicing and Payment. We will invoice you for all fees set forth in the Investment Summary per our Invoicing and Payment Policy, subject to Section F(2).
2. Invoice Disputes. If you believe any delivered software or service does not conform to the warranties in this Agreement, you will provide us with written notice within thirty (30) days of your receipt of the applicable invoice. The written notice must contain reasonable detail of the issues you contend are in dispute so that we can confirm the issue and respond to your notice with either a justification of the invoice, an adjustment to the invoice, or a proposal addressing the issues presented in your notice. We will work with you as may be necessary to develop an action plan that outlines reasonable steps to be taken by each of us to resolve any issues presented in your notice. You may withhold payment of the amount(s) actually in dispute, and only those amounts, until we complete the action items outlined in the plan. If we are unable to complete the action items outlined in the action plan because of your failure to complete the items agreed to be done by you, then you will remit full payment of the invoice. We reserve the right to suspend delivery of all services, including maintenance and support services, if you fail to pay an invoice not disputed as described above within fifteen (15) days of notice of our intent to do so.

## **SECTION G – TERMINATION**

1. For Cause. If you believe we have materially breached this Agreement, you will invoke the Dispute Resolution clause set forth in Section I(3). You may terminate this Agreement for cause in the event we do not cure, or create a mutually agreeable action plan to address, a material breach of this Agreement within the thirty (30) day window set forth in Section I(3). In the event of termination for cause, you will pay us for all undisputed fees and expenses related to the software, products, and/or services you have received, or we have incurred or delivered, prior to the effective date of termination.
2. Lack of Appropriations. If you should not appropriate or otherwise receive funds sufficient to purchase, lease, operate, or maintain the software or services set forth in this Agreement, you may unilaterally terminate this Agreement effective on the final day of the fiscal year through which you have funding. You will make every effort to give us at least thirty (30) days written notice prior to a termination for lack of



appropriations. In the event of termination due to a lack of appropriations, you will pay us for all undisputed fees and expenses related to the software and/or services you have received, or we have incurred or delivered, prior to the effective date of termination. Any disputed fees and expenses must have been submitted to the Invoice Dispute process set forth in Section F(2) at the time of termination in order to be withheld at termination. You will not be entitled to a refund or offset of previously paid license and other fees.

3. Force Majeure. Except for your payment obligations, either you or we may terminate this Agreement if a Force Majeure event suspends performance of scheduled tasks for a period of forty-five (45) days or more. In the event of termination due to Force Majeure, you will pay us for all undisputed fees and expenses related to the software and/or services you have received, or we have incurred or delivered, prior to the effective date of termination. Any disputed fees and expenses must have been submitted to the Invoice Dispute process set forth in Section F(2) at the time of termination in order to be withheld at termination. You will not be entitled to a refund or offset of previously paid license and other fees.

## **SECTION H – INDEMNIFICATION, LIMITATION OF LIABILITY AND INSURANCE**

### **1. Intellectual Property Infringement Indemnification.**

- 1.1 We will defend you against any third party claim(s) that the Tyler Software or Documentation infringes that third party's patent, copyright, or trademark, or misappropriates its trade secrets, and will pay the amount of any resulting adverse final judgment (or settlement to which we consent). You must notify us promptly in writing of the claim and give us sole control over its defense or settlement. You agree to provide us with reasonable assistance, cooperation, and information in defending the claim at our expense.
- 1.2 Our obligations under this Section H(1) will not apply to the extent the claim or adverse final judgment is based on your: (a) use of a previous version of the Tyler Software and the claim would have been avoided had you installed and used the current version of the Tyler Software, and we provided notice of that requirement to you; (b) combining the Tyler Software with any product or device not provided, contemplated, or approved by us; (c) altering or modifying the Tyler Software, including any modification by third parties at your direction or otherwise permitted by you; (d) use of the Tyler Software in contradiction of this Agreement, including with non-licensed third parties; or (e) willful infringement, including use of the Tyler Software after we notify you to discontinue use due to such a claim.
- 1.3 If we receive information concerning an infringement or misappropriation claim related to the Tyler Software, we may, at our expense and without obligation to do so, either: (a) procure for you the right to continue its use; (b) modify it to make it non-infringing; or (c) replace it with a functional equivalent, in which case you will stop running the allegedly infringing Tyler Software immediately. Alternatively, we may decide to litigate the claim to judgment, in which case you may continue to use the Tyler Software consistent with the terms of this Agreement.
- 1.4 If an infringement or misappropriation claim is fully litigated and your use of the Tyler Software is enjoined by a court of competent jurisdiction, in addition to paying any adverse final judgment (or settlement to which we consent), we will, at our option, either: (a) procure the right to continue its use; (b) modify it to make it non-infringing; (c) replace it with a functional equivalent; or (d) terminate your license and refund the license fees paid for the infringing Tyler Software, as depreciated on a straight-

line basis measured over seven (7) years from the Effective Date. We will pursue those options in the order listed herein. This section provides your exclusive remedy for third party copyright, patent, or trademark infringement and trade secret misappropriation claims.

2. General Indemnification.

2.1 We will indemnify and hold harmless you and your agents, officials, and employees from and against any and all third-party claims, losses, liabilities, damages, costs, and expenses (including reasonable attorney's fees and costs) for (a) personal injury or property damage to the extent caused by our negligence or willful misconduct; or (b) our violation of a law applicable to our performance under this Agreement. You must notify us promptly in writing of the claim and give us sole control over its defense or settlement. You agree to provide us with reasonable assistance, cooperation, and information in defending the claim at our expense.

2.2 To the extent permitted by applicable law, you will indemnify and hold harmless us and our agents, officials, and employees from and against any and all third-party claims, losses, liabilities, damages, costs, and expenses (including reasonable attorney's fees and costs) for personal injury or property damage to the extent caused by your negligence or willful misconduct; or (b) your violation of a law applicable to your performance under this Agreement. We will notify you promptly in writing of the claim and will give you sole control over its defense or settlement. We agree to provide you with reasonable assistance, cooperation, and information in defending the claim at your expense.

3. **DISCLAIMER.** EXCEPT FOR THE EXPRESS WARRANTIES PROVIDED IN THIS AGREEMENT AND TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, WE HEREBY DISCLAIM ALL OTHER WARRANTIES AND CONDITIONS, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES, DUTIES, OR CONDITIONS OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

4. **LIMITATION OF LIABILITY.** EXCEPT AS OTHERWISE EXPRESSLY SET FORTH IN THIS AGREEMENT, OUR LIABILITY FOR DAMAGES ARISING OUT OF THIS AGREEMENT, WHETHER BASED ON A THEORY OF CONTRACT OR TORT, INCLUDING NEGLIGENCE AND STRICT LIABILITY, SHALL BE LIMITED TO YOUR ACTUAL DIRECT DAMAGES, NOT TO EXCEED (A) PRIOR TO FORMAL TRANSITION TO MAINTENANCE AND SUPPORT, THE TOTAL ONE-TIME FEES SET FORTH IN THE INVESTMENT SUMMARY; OR (B) AFTER FORMAL TRANSITION TO MAINTENANCE AND SUPPORT, THE THEN-CURRENT ANNUAL MAINTENANCE AND SUPPORT FEE. THE PRICES SET FORTH IN THIS AGREEMENT ARE SET IN RELIANCE UPON THIS LIMITATION OF LIABILITY. THE FOREGOING LIMITATION OF LIABILITY SHALL NOT APPLY TO CLAIMS THAT ARE SUBJECT TO SECTIONS H(1) AND H(2).

5. **EXCLUSION OF CERTAIN DAMAGES.** TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL WE BE LIABLE FOR ANY SPECIAL, INCIDENTAL, PUNITIVE, INDIRECT, OR CONSEQUENTIAL DAMAGES WHATSOEVER, EVEN IF WE HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

6. **Insurance.** During the course of performing services under this Agreement, we agree to maintain the following levels of insurance: (a) Commercial General Liability of at least \$1,000,000; (b) Automobile Liability of at least \$1,000,000; (c) Professional Liability of at least \$1,000,000; (d) Workers Compensation complying with applicable statutory requirements; and (e) Excess/Umbrella Liability of at least \$5,000,000. We will add you as an additional insured to our Commercial General Liability and Automobile Liability policies, which will automatically add you as an additional insured to our Excess/Umbrella Liability policy as well. We will provide you with copies of certificates of insurance upon your written request.

## SECTION I – GENERAL TERMS AND CONDITIONS

1. Additional Products and Services. You may purchase additional products and services at the rates set forth in the Investment Summary for twelve (12) months from the Effective Date, and thereafter at our then-current list price, by executing a mutually agreed addendum. If no rate is provided in the Investment Summary, or those twelve (12) months have expired, you may purchase additional products and services at our then-current list price, also by executing a mutually agreed addendum. The terms of this Agreement will control any such additional purchase(s), unless otherwise specifically provided in the addendum.
2. Optional Items. Pricing for any listed optional products and services in the Investment Summary will be valid for twelve (12) months from the Effective Date.
3. Dispute Resolution. You agree to provide us with written notice within thirty (30) days of becoming aware of a dispute. You agree to cooperate with us in trying to reasonably resolve all disputes, including, if requested by either party, appointing a senior representative to meet and engage in good faith negotiations with our appointed senior representative. Senior representatives will convene within thirty (30) days of the written dispute notice, unless otherwise agreed. All meetings and discussions between senior representatives will be deemed confidential settlement discussions not subject to disclosure under Federal Rule of Evidence 408 or any similar applicable state rule. If we fail to resolve the dispute, either of us may assert our respective rights and remedies in a court of competent jurisdiction. Nothing in this section shall prevent you or us from seeking necessary injunctive relief during the dispute resolution procedures.
4. Taxes. The fees in the Investment Summary do not include any taxes, including, without limitation, sales, use, or excise tax. If you are a tax-exempt entity, you agree to provide us with a tax-exempt certificate. Otherwise, we will pay all applicable taxes to the proper authorities and you will reimburse us for such taxes. If you have a valid direct-pay permit, you agree to provide us with a copy. For clarity, we are responsible for paying our income taxes, both federal and state, as applicable, arising from our performance of this Agreement.
5. Nondiscrimination. We will not discriminate against any person employed or applying for employment concerning the performance of our responsibilities under this Agreement. This discrimination prohibition will apply to all matters of initial employment, tenure, and terms of employment, or otherwise with respect to any matter directly or indirectly relating to employment concerning race, color, religion, national origin, age, sex, sexual orientation, ancestry, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, marital status, or political affiliation. We will post, where appropriate, all notices related to nondiscrimination as may be required by applicable law.
6. E-Verify. We have complied, and will comply, with the E-Verify procedures administered by the U.S. Citizenship and Immigration Services Verification Division for all of our employees assigned to your project.
7. Subcontractors. We will not subcontract any services under this Agreement without your prior written consent, not to be unreasonably withheld.
8. Binding Effect; No Assignment. This Agreement shall be binding on, and shall be for the benefit of, either your or our successor(s) or permitted assign(s). Neither party may assign this Agreement without the prior written consent of the other party; provided, however, your consent is not required for an assignment by us as a result of a corporate reorganization, merger, acquisition, or purchase of substantially all of our assets.

9. Force Majeure. Except for your payment obligations, neither party will be liable for delays in performing its obligations under this Agreement to the extent that the delay is caused by Force Majeure; provided, however, that within ten (10) business days of the Force Majeure event, the party whose performance is delayed provides the other party with written notice explaining the cause and extent thereof, as well as a request for a reasonable time extension equal to the estimated duration of the Force Majeure event.
10. No Intended Third Party Beneficiaries. This Agreement is entered into solely for the benefit of you and us. No third party will be deemed a beneficiary of this Agreement, and no third party will have the right to make any claim or assert any right under this Agreement. This provision does not affect the rights of third parties under any Third Party Terms.
11. Entire Agreement; Amendment. This Agreement represents the entire agreement between you and us with respect to the subject matter hereof, and supersedes any prior agreements, understandings, and representations, whether written, oral, expressed, implied, or statutory. This Agreement may only be modified by a written amendment signed by an authorized representative of each party.
12. Severability. If any term or provision of this Agreement is held invalid or unenforceable, the remainder of this Agreement will be considered valid and enforceable to the fullest extent permitted by law.
13. No Waiver. In the event that the terms and conditions of this Agreement are not strictly enforced by either party, such non-enforcement will not act as or be deemed to act as a waiver or modification of this Agreement, nor will such non-enforcement prevent such party from enforcing each and every term of this Agreement thereafter.
14. Independent Contractor. We are an independent contractor for all purposes under this Agreement.
15. Notices. All notices or communications required or permitted as a part of this Agreement, such as notice of an alleged material breach for a termination for cause or a dispute that must be submitted to dispute resolution, must be in writing and will be deemed delivered upon the earlier of the following: (a) actual receipt by the receiving party; (b) upon receipt by sender of a certified mail, return receipt signed by an employee or agent of the receiving party; (c) upon receipt by sender of proof of email delivery; or (d) if not actually received, five (5) days after deposit with the United States Postal Service authorized mail center with proper postage (certified mail, return receipt requested) affixed and addressed to the other party at the address set forth on the signature page hereto or such other address as the party may have designated by proper notice. The consequences for the failure to receive a notice due to improper notification by the intended receiving party of a change in address will be borne by the intended receiving party.
16. Client Lists. You agree that we may identify you by name in client lists, marketing presentations, and promotional materials.
17. Confidentiality. Both parties recognize that their respective employees and agents, in the course of performance of this Agreement, may be exposed to confidential information and that disclosure of such information could violate rights to private individuals and entities, including the parties. Confidential information is nonpublic information that a reasonable person would believe to be confidential and includes, without limitation, personal identifying information (e.g., social security numbers) and trade secrets, each as defined by applicable state law. Each party agrees that it will not disclose any confidential information of the other party and further agrees to take all reasonable and appropriate action to prevent such disclosure by its employees or agents. The confidentiality covenants contained herein will survive the termination or cancellation of this Agreement. This obligation of confidentiality will not apply to

information that:

- (a) is in the public domain, either at the time of disclosure or afterwards, except by breach of this Agreement by a party or its employees or agents;
- (b) a party can establish by reasonable proof was in that party's possession at the time of initial disclosure;
- (c) a party receives from a third party who has a right to disclose it to the receiving party; or
- (d) is the subject of a legitimate disclosure request under the open records laws or similar applicable public disclosure laws governing this Agreement; provided, however, that in the event you receive an open records or other similar applicable request, you will give us prompt notice and otherwise perform the functions required by applicable law.

18. Business License. In the event a local business license is required for us to perform services hereunder, you will promptly notify us and provide us with the necessary paperwork and/or contact information so that we may timely obtain such license.
19. Governing Law. This Agreement will be governed by and construed in accordance with the laws of your state of domicile, without regard to its rules on conflicts of law.
20. Multiple Originals and Authorized Signatures. This Agreement may be executed in multiple originals, any of which will be independently treated as an original document. Any electronic, faxed, scanned, photocopied, or similarly reproduced signature on this Agreement or any amendment hereto will be deemed an original signature and will be fully enforceable as if an original signature. Each party represents to the other that the signatory set forth below is duly authorized to bind that party to this Agreement.
21. Cooperative Procurement. To the maximum extent permitted by applicable law, we agree that this Agreement may be used as a cooperative procurement vehicle by eligible jurisdictions. We reserve the right to negotiate and customize the terms and conditions set forth herein, including but not limited to pricing, to the scope and circumstances of that cooperative procurement.
22. Contract Documents. This Agreement includes the following exhibits:

Exhibit A	Investment Summary
Exhibit B	Invoicing and Payment Policy
	Schedule 1: Business Travel Policy
Exhibit C	Maintenance and Support Agreement
	Schedule 1: Support Call Process
Exhibit D	Third Party Terms

IN WITNESS WHEREOF, a duly authorized representative of each party has executed this Agreement as of the date(s) set forth below.

Tyler Technologies, Inc.

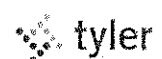
Jefferson County, Wisconsin

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_



Title: \_\_\_\_\_

Date: \_\_\_\_\_

Address for Notices:

Tyler Technologies, Inc.  
One Tyler Drive  
Yarmouth, ME 04096  
Attention: Associate General Counsel

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Address for Notices:

Jefferson County  
320 South Main Street  
Jefferson, WI 53549-1718  
Attention: \_\_\_\_\_



## **Exhibit A**

### **Investment Summary**

The following Investment Summary details the software, products, and services to be delivered by us to you under the Agreement. This Investment Summary is effective as of the Effective Date. Capitalized terms not otherwise defined will have the meaning assigned to such terms in the Agreement.

*Tyler Sales Quotation # 2016-19002 to be inserted prior to execution.*



## **Exhibit B**

### **Invoicing and Payment Policy**

We will provide you with the software and services set forth in the Investment Summary. Capitalized terms not otherwise defined will have the meaning assigned to such terms in the Agreement.

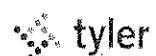
**Invoicing:** We will invoice you for the applicable license and services fees in the Investment Summary as set forth below. Your rights to dispute any invoice are set forth in the Agreement.

#### **1. Tyler Software.**

- 1.1 *License Fees:* License fees are invoiced as follows: (a) 25% on the Effective Date; (b) 60% on the date when we make the applicable Tyler Software available to you for downloading (the "Available Download Date"); and (c) 15% on the earlier of use of the Tyler Software in live production or 180 days after the Available Download Date.
- 1.2 *Maintenance and Support Fees:* Year 1 maintenance and support fees are waived through the earlier of (a) availability of the Tyler Software for use in a live production environment; or (b) one (1) year from the Effective Date. Year 2 maintenance and support fees, at our then-current rates, are payable on that earlier-of date, and subsequent maintenance and support fees are invoiced annually in advance of each anniversary thereof. Your fees for each subsequent year will be set at our then-current rates.

#### **2. Professional Services.**

- 2.1 *Implementation and Other Professional Services (including training):* Implementation and other professional services (including training) are billed and invoiced as delivered, at the rates set forth in the Investment Summary.
- 2.2 *Consulting Services:* If you have purchased any Business Process Consulting services, if they have been quoted as fixed-fee services, they will be invoiced 50% upon your acceptance of the Business System Design document, by module, and 50% upon your acceptance of custom desktop procedures, by module. If you have purchased any Business Process Consulting services and they are quoted as an estimate, then we will bill you the actual services delivered on a time and materials basis.
- 2.3 *Conversions:* Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion option, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, we will bill you the actual services delivered on a time and materials basis.
- 2.4 *Requested Modifications to the Tyler Software:* Requested modifications to the Tyler Software are invoiced 50% upon delivery of specifications and 50% upon delivery of the applicable modification. You must report any failure of the modification to conform to the specifications within thirty (30) days of delivery; otherwise, the modification will be deemed to be in compliance with the specifications after the 30-day window has passed. You may still report Defects to us as set forth in the Maintenance and Support Agreement.





- 2.5 *Other Fixed Price Services*: Other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment will be due upon delivery of the Implementation Planning document.
- 2.6 *Change Management Services*: If you have purchased any change management services, those services will be invoiced in the following amounts and upon the following milestones:

Acceptance of Change Management Discovery Analysis	15%
Delivery of Change Management Plan and Strategy Presentation	10%
Acceptance of Executive Playbook	15%
Acceptance of Resistance Management Plan	15%
Acceptance of Procedural Change Communications Plan	10%
Change Management Coach Training	20%
Change Management After-Action Review	15%

3. Third Party Products.

- 3.1 *Third Party Software License Fees*: License fees for Third Party Software, if any, are invoiced when we make it available to you for downloading.
- 3.2 *Third Party Software Maintenance*: The first year maintenance for the Third Party Software is invoiced when we make it available to you for downloading.
- 3.3 *Third Party Hardware*: Third Party Hardware costs, if any, are invoiced upon delivery.

4. Expenses. The service rates in the Investment Summary do not include travel expenses. Expenses will be billed as incurred and only in accordance with our then-current Business Travel Policy, plus a 10% travel agency processing fee. Our current Business Travel Policy is attached to this Exhibit B at Schedule 1. Copies of receipts will be provided upon request; we reserve the right to charge you an administrative fee depending on the extent of your requests. Receipts for miscellaneous items less than twenty-five dollars and mileage logs are not available.

**Payment.** Payment for undisputed invoices is due within forty-five (45) days of the invoice date. We prefer to receive payments electronically. Our electronic payment information is:

Bank: Wells Fargo Bank, N.A.  
420 Montgomery  
San Francisco, CA 94104

ABA: 121000248

Account: 4124302472

Beneficiary: Tyler Technologies, Inc. – Operating



**Exhibit B**  
**Schedule 1**  
**Business Travel Policy**

**1. Air Travel**

**A. Reservations & Tickets**

Tyler's Travel Management Company (TMC) will provide an employee with a direct flight within two hours before or after the requested departure time, assuming that flight does not add more than three hours to the employee's total trip duration and the fare is within \$100 (each way) of the lowest logical fare. If a net savings of \$200 or more (each way) is possible through a connecting flight that is within two hours before or after the requested departure time and that does not add more than three hours to the employee's total trip duration, the connecting flight should be accepted.

Employees are encouraged to make advanced reservations to take full advantage of discount opportunities. Employees should use all reasonable efforts to make travel arrangements at least two (2) weeks in advance of commitments. A seven day advance booking requirement is mandatory. When booking less than seven days in advance, management approval will be required.

Except in the case of international travel where a segment of continuous air travel is scheduled to exceed six hours, only economy or coach class seating is reimbursable.

**B. Baggage Fees**

Reimbursement of personal baggage charges are based on trip duration as follows:

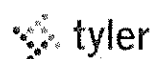
- Up to five days = one checked bag
- Six or more days = two checked bags

Baggage fees for sports equipment are not reimbursable.

**2. Ground Transportation**

**A. Private Automobile**

Mileage Allowance – Business use of an employee's private automobile will be reimbursed at the current IRS allowable rate, plus out of pocket costs for tolls and parking. Mileage will be calculated by using the employee's office as the starting and ending point, in compliance with IRS regulations. Employees who have been designated a home office should calculate miles from their home.



## B. Rental Car

Employees are authorized to rent cars only in conjunction with air travel when cost, convenience, and the specific situation reasonably require their use. When renting a car for Tyler business, employees should select a "mid-size" or "intermediate" car. "Full" size cars may be rented when three or more employees are traveling together. Tyler carries leased vehicle coverage for business car rentals; additional insurance on the rental agreement should be declined.

## C. Public Transportation

Taxi or airport limousine services may be considered when traveling in and around cities or to and from airports when less expensive means of transportation are unavailable or impractical. The actual fare plus a reasonable tip (15-18%) are reimbursable. In the case of a free hotel shuttle to the airport, tips are included in the per diem rates and will not be reimbursed separately.

## D. Parking & Tolls

When parking at the airport, employees must use longer term parking areas that are measured in days as opposed to hours. Park and fly options located near some airports may also be used. For extended trips that would result in excessive parking charges, public transportation to/from the airport should be considered. Tolls will be reimbursed when receipts are presented.

# 3. Lodging

Tyler's TMC will select hotel chains that are well established, reasonable in price, and conveniently located in relation to the traveler's work assignment. Typical hotel chains include Courtyard, Fairfield Inn, Hampton Inn, and Holiday Inn Express. If the employee has a discount rate with a local hotel, the hotel reservation should note that discount and the employee should confirm the lower rate with the hotel upon arrival. Employee memberships in travel clubs such as AAA should be noted in their travel profiles so that the employee can take advantage of any lower club rates.

"No shows" or cancellation fees are not reimbursable if the employee does not comply with the hotel's cancellation policy.

Tips for maids and other hotel staff are included in the per diem rate and are not reimbursed separately.

# 4. Meals and Incidental Expenses

Employee meals and incidental expenses while on travel status are in accordance with the federal per diem rates published by the General Services Administration. Incidental expenses include tips to maids, hotel staff, and shuttle drivers and other minor travel expenses. Per diem rates are available at [www.gsa.gov/perdiem](http://www.gsa.gov/perdiem).

## A. Overnight Travel

For each full day of travel, all three meals are reimbursable. Per diems on the first and last day of a trip are

governed as set forth below.

Departure Day

Depart before 12:00 noon	Lunch and dinner
Depart after 12:00 noon	Dinner

Return Day

Return before 12:00 noon	Breakfast
Return between 12:00 noon & 7:00 p.m.	Breakfast and lunch
Return after 7:00 p.m.*	Breakfast, lunch and dinner

\*7:00 p.m. is defined as direct travel time and does not include time taken to stop for dinner

The reimbursement rates for individual meals are calculated as a percentage of the full day per diem as follows:

- Breakfast 15%
- Lunch 25%
- Dinner 60%

B. Same Day Travel

Employees traveling at least 100 miles to a site and returning in the same day are eligible to claim lunch on an expense report. Employees on same day travel status are eligible to claim dinner in the event they return home after 7:00 p.m.\*

\*7:00 p.m. is defined as direct travel time and does not include time taken to stop for dinner

5. Internet Access – Hotels and Airports

Employees who travel may need to access their e-mail at night. Many hotels provide free high speed internet access and Tyler employees are encouraged to use such hotels whenever possible. If an employee's hotel charges for internet access it is reimbursable up to \$10.00 per day. Charges for internet access at airports are not reimbursable.



## **Exhibit C**

### **Maintenance and Support Agreement**

We will provide you with the following maintenance and support services for the Tyler Software. Capitalized terms not otherwise defined will have the meaning assigned to such terms in the Agreement.

1. **Term.** We provide maintenance and support services on an annual basis. The initial term commences on the Effective Date, , and remains in effect for one (1) year. The term will renew automatically for additional one (1) year terms unless terminated in writing by either party at least thirty (30) days prior to the end of the then-current term. We will adjust the term to match your first use of the Tyler Software in live production if that event precedes the one (1) year anniversary of the Effective Date.
2. **Maintenance and Support Fees.** Your year 1 maintenance and support fees for the Tyler Software are listed in the Investment Summary, and your payment obligations are set forth in the Invoicing and Payment Policy. We reserve the right to suspend maintenance and support services if you fail to pay undisputed maintenance and support fees within thirty (30) days of our written notice. We will reinstate maintenance and support services only if you pay all past due maintenance and support fees, including all fees for the periods during which services were suspended.
3. **Maintenance and Support Services.** As long as you are not using the Help Desk as a substitute for our training services on the Tyler Software, and you timely pay your maintenance and support fees, we will, consistent with our then-current Support Call Process:
  - 3.1 perform our maintenance and support obligations in a professional, good, and workmanlike manner, consistent with industry standards, to resolve Defects in the Tyler Software (limited to the then-current version and the immediately prior version); provided, however, that if you modify the Tyler Software without our consent, our obligation to provide maintenance and support services on and warrant the Tyler Software will be void;
  - 3.2 provide telephone support during our established support hours;
  - 3.3 maintain personnel that are sufficiently trained to be familiar with the Tyler Software and Third Party Software, if any, in order to provide maintenance and support services;
  - 3.4 provide you with a copy of all major and minor releases to the Tyler Software (including updates and enhancements) that we make generally available without additional charge to customers who have a maintenance and support agreement in effect; and
  - 3.5 provide non-Defect resolution support of prior releases of the Tyler Software in accordance with our then-current release life cycle policy.
4. **Client Responsibilities.** We will use all reasonable efforts to perform any maintenance and support services



remotely. Currently, we use a third-party secure unattended connectivity tool called Bomgar, as well as GotoAssist by Citrix. Therefore, you agree to maintain a high-speed internet connection capable of connecting us to your PCs and server(s). You agree to provide us with a login account and local administrative privileges as we may reasonably require to perform remote services. We will, at our option, use the secure connection to assist with proper diagnosis and resolution, subject to any reasonably applicable security protocols. If we cannot resolve a support issue remotely, we may be required to provide onsite services. In such event, we will be responsible for our travel expenses, unless it is determined that the reason onsite support was required was a reason outside our control. Either way, you agree to provide us with full and free access to the Tyler Software, working space, adequate facilities within a reasonable distance from the equipment, and use of machines, attachments, features, or other equipment reasonably necessary for us to provide the maintenance and support services, all at no charge to us. We strongly recommend that you also maintain a VPN for backup connectivity purposes.

5. Hardware and Other Systems. If you are a self-hosted customer and, in the process of diagnosing a software support issue, it is discovered that one of your peripheral systems or other software is the cause of the issue, we will notify you so that you may contact the support agency for that peripheral system. We cannot support or maintain Third Party Products except as expressly set forth in the Agreement.

In order for us to provide the highest level of software support, you bear the following responsibility related to hardware and software:

- (a) All infrastructure executing Tyler Software shall be managed by you;
  - (b) You will maintain support contracts for all non-Tyler software associated with Tyler Software (including operating systems and database management systems, but excluding Third-Party Software, if any); and
  - (c) You will perform daily database backups and verify that those backups are successful.
6. Other Excluded Services. Maintenance and support fees do not include fees for the following services: (a) initial installation or implementation of the Tyler Software; (b) onsite maintenance and support (unless Tyler cannot remotely correct a Defect in the Tyler Software, as set forth above); (c) application design; (d) other consulting services; (e) maintenance and support of an operating system or hardware, unless you are a hosted customer; (f) support outside our normal business hours as listed in our then-current Support Call Process; or (g) installation, training services, or third party product costs related to a new release. Requested maintenance and support services such as those outlined in this section will be billed to you on a time and materials basis at our then current rates. You must request those services with at least one (1) weeks' advance notice.
7. Current Support Call Process. Our current Support Call Process for the Tyler Software is attached to this Exhibit C at Schedule 1.



## **Exhibit C**

### **Schedule 1**

### **Support Call Process**

#### **Support Channels**

Tyler Technologies, Inc. provides the following channels of software support:

- (1) Tyler Community – an on-line resource, Tyler Community provides a venue for all Tyler clients with current maintenance agreements to collaborate with one another, share best practices and resources, and access documentation.
- (2) On-line submission (portal) – for less urgent and functionality-based questions, users may create unlimited support incidents through the customer relationship management portal available at the Tyler Technologies website.
- (3) Email – for less urgent situations, users may submit unlimited emails directly to the software support group.
- (4) Telephone – for urgent or complex questions, users receive toll-free, unlimited telephone software support.

#### *Support Resources*

A number of additional resources are available to provide a comprehensive and complete support experience:

- (1) Tyler Website – [www.tylertech.com](http://www.tylertech.com) – for accessing client tools and other information including support contact information.
- (2) Tyler Community – available through login, Tyler Community provides a venue for clients to support one another and share best practices and resources.
- (3) Knowledgebase – A fully searchable depository of thousands of documents related to procedures, best practices, release information, and job aides.
- (4) Program Updates – where development activity is made available for client consumption

#### **Support Availability**

Tyler Technologies support is available during the local business hours of 8 AM to 5 PM (Monday – Friday) across four US time zones (Pacific, Mountain, Central and Eastern). Clients may receive coverage across these time zones. Tyler's holiday schedule is outlined below. There will be no support coverage on these days.

New Year's Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Independence Day	Christmas Day
Labor Day	

## Issue Handling

### *Incident Tracking*

Every support incident is logged into Tyler's Customer Relationship Management System and given a unique incident number. This system tracks the history of each incident. The incident tracking number is used to track and reference open issues when clients contact support. Clients may track incidents, using the incident number, through the portal at Tyler's website or by calling software support directly.

### *Incident Priority*

Each incident is assigned a priority number, which corresponds to the client's needs and deadlines. The client is responsible for reasonably setting the priority of the incident per the chart below. The goal of this structure is to help the client clearly understand and communicate the importance of the issue and to describe expected responses and resolutions.

Priority Level	Characteristics of Support Incident	Resolution Targets
1 Critical	Support incident that causes (a) complete application failure or application unavailability; (b) application failure or unavailability in one or more of the client's remote location; or (c) systemic loss of multiple essential system functions.	Tyler shall provide an initial response to Priority Level 1 incidents within one (1) business hour of receipt of the support incident. Tyler shall use commercially reasonable efforts to resolve such support incidents or provide a circumvention procedure within one (1) business day. Tyler's responsibility for lost or corrupted data is limited to assisting the client in restoring its last available database.
2 High	Support incident that causes (a) repeated, consistent failure of essential functionality affecting more than one user or (b) loss or corruption of data.	Tyler shall provide an initial response to Priority Level 2 incidents within four (4) business hours of receipt of the support incident. Tyler shall use commercially reasonable efforts to resolve such support incidents or provide a circumvention procedure within ten (10) business days. Tyler's responsibility for loss or corrupted data is limited to assisting the client in restoring its last available database.
3 Medium	Priority Level 1 incident with an existing circumvention procedure, or a Priority Level 2 incident that affects only one user or for which there is an existing circumvention procedure.	Tyler shall provide an initial response to Priority Level 3 incidents within one (1) business day of receipt of the support incident. Tyler shall use commercially reasonable efforts to resolve such support incidents without the need for a circumvention procedure with the next published maintenance update or service pack. Tyler's responsibility for lost or corrupted data is limited to assisting the client in restoring its last available database.



Priority Level	Characteristics of Support Incident	Resolution Targets
4 Non-critical	Support incident that causes failure of non-essential functionality or a cosmetic or other issue that does not qualify as any other Priority Level.	Tyler shall provide an initial response to Priority Level 4 incidents within two (2) business days. Tyler shall use commercially reasonable efforts to resolve such support incidents, as well as cosmetic issues, with a future version release.

#### *Incident Escalation*

Tyler Technology's software support consists of four levels of personnel:

- (1) Level 1: front-line representatives
- (2) Level 2: more senior in their support role, they assist front-line representatives and take on escalated issues
- (3) Level 3: assist in incident escalations and specialized client issues
- (4) Level 4: responsible for the management of support teams for either a single product or a product group

If a client feels they are not receiving the service needed, they may contact the appropriate Software Support Manager. After receiving the incident tracking number, the manager will follow up on the open issue and determine the necessary action to meet the client's needs.

On occasion, the priority or immediacy of a software support incident may change after initiation. Tyler encourages clients to communicate the level of urgency or priority of software support issues so that we can respond appropriately. A software support incident can be escalated by any of the following methods:

- (1) Telephone – for immediate response, call toll-free to either escalate an incident's priority or to escalate an issue through management channels as described above.
- (2) Email – clients can send an email to software support in order to escalate the priority of an issue
- (3) On-line Support Incident Portal – clients can also escalate the priority of an issue by logging into the client incident portal and referencing the appropriate incident tracking number.

#### *Remote Support Tool*

Some support calls require further analysis of the client's database, process or setup to diagnose a problem or to assist with a question. Tyler will, at its discretion, use an industry-standard remote support tool. Support is able to quickly connect to the client's desktop and view the site's setup, diagnose problems, or assist with screen navigation. More information about the remote support tool Tyler uses is available upon request.



**Exhibit D**  
**DocOrigin End User License Agreement**

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ATTENTION: THE SOFTWARE PROVIDED UNDER THIS AGREEMENT IS BEING LICENSED TO YOU BY OF SOFTWARE LTD. AND IS NOT BEING SOLD. THIS SOFTWARE IS PROVIDED UNDER THE FOLLOWING AGREEMENT THAT SPECIFIES WHAT YOU MAY DO WITH THE SOFTWARE AND CONTAINS IMPORTANT LIMITATIONS ON REPRESENTATIONS, WARRANTIES, CONDITIONS, REMEDIES, AND LIABILITIES.

DocOrigin

SOFTWARE LICENSE

**IMPORTANT-READ CAREFULLY:** This End-User License Agreement ("**Agreement**" or "**EULA**") is a legal agreement between you (either an individual person or a single legal entity, who will be referred to in this EULA as "**You**") and OF Software Ltd. for the DocOrigin software product that accompanies this EULA, including any associated media, printed materials and electronic documentation (the "**Software**"). The Software also encompasses any software updates, add-on components, web services and/or supplements that may be provided to you or made available to you after the date you obtain the initial copy of the Software to the extent that such items are not accompanied by a separate license agreement or terms of use. If you receive the Software under separate terms from your distributor, those terms will take precedence over any conflicting terms of this EULA.

By installing, copying, downloading, accessing or otherwise using the Software, you agree to be bound by the terms of this EULA. If you do not agree to the terms of this EULA, do not install, access or use the Software; instead, you should remove the Software from all systems and receive a full refund.

IF YOU ARE AN AGENT OR EMPLOYEE OF ANOTHER ENTITY YOU REPRESENT AND WARRANT THAT (I) THE INDIVIDUAL ACCEPTING THIS AGREEMENT IS DULY AUTHORIZED TO ACCEPT THIS AGREEMENT ON SUCH ENTITY'S BEHALF AND TO BIND SUCH ENTITY, AND (II) SUCH ENTITY HAS FULL POWER, CORPORATE OR OTHERWISE, TO ENTER INTO THIS AGREEMENT AND PERFORM ITS OBLIGATIONS HEREUNDER.

**1. LICENSE TERMS**

- 1.1** In this Agreement a "**License Key**" means any license key, activation code, or similar installation, access or usage control codes, including serial numbers digitally created and or provided by OF Software Ltd., designed to provide unlocked access to the Software and its functionality.
- 1.2** **Evaluation License.** Subject to all of the terms and conditions of this Agreement, OF Software Ltd. grants You a limited, royalty-free, non-exclusive, non-transferable license to download and install a copy of the Software from [www.docorigin.com](http://www.docorigin.com) on a single machine and use it on a royalty-free basis for no more than 120 days from the date of installation (the "**Evaluation Period**"). You may use the Software during the Evaluation Period solely for the purpose of testing and evaluating it to determine if You wish to obtain a commercial, production license for the Software. This evaluation license grant will automatically end on expiry of the Evaluation Period and you acknowledge and agree that OF Software Ltd. will be under no obligation to renew or extend the Evaluation Period. If you wish to continue using the Software You may, on payment of the applicable fees, upgrade to a full license (as further described in section 1.3 below) on the terms of this Agreement and will be issued with a License Key for the same. If you do not wish to continue to license the Software after expiry of the Evaluation Period, then You agree to comply with the termination obligations set out in section [7.3] of this Agreement. For greater certainty, any document generated by you under an evaluation license will have a 'spoiler' or watermark on the output document. Documents generated by DocOrigin software that has a valid license key file also installed will not have the 'spoiler' produced. You are not permitted to remove the watermark or 'spoiler' from documents generated using the software under an evaluation license.
- 1.3** **Development and Testing Licenses.** Development and testing licenses are available for purchase through authorized distributors and resellers of OF Software Ltd. only. Subject to all of the terms and conditions of this Agreement, OF Software Ltd. grants You, a perpetual (subject to termination by OF Software Ltd. due to your breach of the terms of this Agreement), non-exclusive, non-transferable, worldwide non-sublicenseable license to download and install a copy of the Software from [www.docorigin.com](http://www.docorigin.com) on a single machine and

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Last Updated: [July 18 2013]

**Jefferson County  
Contingency Fund  
For the Year Ended December 31, 2016**

<b>Ledger Date</b>	<b>Description</b>	<b>General (599900)</b>	<b>Vested Benefits (599909)</b>	<b>Authority</b>	<b>Publish Date</b>
1-Jan-16	Tax Levy	524,964.00	280,000.00		
14-Apr-16	Update Meeting Rooms	(7,000.00)		Finance Committee	19-Apr-16
19-Apr-16	Election Equipment	(11,000.00)		Finance Committee	25-Apr-16

<b>Total amount available</b>	<b>506,964.00</b>	<b>280,000.00</b>
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Net	506,964.00	280,000.00
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Item  
#20



# 2016 Calendar

January 2016						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2016						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

March 2016						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2016						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2016						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2016						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July 2016						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2016						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2016						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2016						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2016						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2016						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

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County Board Meeting  
Proposed Finance Meetings

Item # 21